

Committee Agenda



Epping Forest District Council

Licensing Sub Committee Tuesday, 6th September, 2022

You are invited to attend the next meeting of **Licensing Sub Committee**, which will be held at:

Council Chamber - Civic Offices
on **Tuesday, 6th September, 2022**
at **10.15 am.**

Georgina Blakemore
Chief Executive

**Democratic Services
Officer:**

V Messenger, Democratic Services (Direct Line 01992
564243)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors Caroline Pond (Chairman), B Rolfe, M Sartin and J M Whitehouse

PLEASE NOTE THE START TIME OF THE MEETING

WEBCASTING/FILMING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

Therefore, by participating in this meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.

1. WEBCASTING INTRODUCTION

1. This meeting is to be webcast. Participants are reminded of the need to activate their microphones before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you wish to avoid this you should move to the upper public gallery.”

2. APOLOGIES FOR ABSENCE**3. DECLARATIONS OF INTEREST**

To declare interests in any item on this agenda.

4. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 5 - 12)

To note the adopted procedure for the conduct of business by the Sub-Committee.

5. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
6	Application for a Hackney Carriage Driver's Licence – Mr A Azam	1

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers: Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

6. LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 & TOWN & POLICE CLAUSES ACT 1847 - APPLICATION FOR A HACKNEY CARRIAGE DRIVER'S LICENCE - MR A AZAM (Pages 13 - 22)

To consider the attached report for a new application of a Hackney Carriage Driver's Licence.

7. INCLUSION OF PUBLIC AND PRESS

To invite the public and press back into the meeting for the remaining items of business.

8. APPLICATION FOR A NEW PREMISES LICENCE - TOM, DICK & HARRY'S, 153 HIGH ROAD, LOUGHTON IG10 4LF (Pages 23 - 92)

To consider the attached application for a new premises licence under the Licensing Act 2003.

9. APPLICATION FOR A NEW PREMISES LICENCE - TOOT HILL GOLF CLUB, SCHOOL ROAD, ONGAR CM5 9PU (Pages 93 - 138)

To consider the attached application for a new Premises Licence under the Licensing Act 2003.

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Regulatory Committees

(a) Licensing Committee

Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendices 2 and 3, a sub-committee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such sub-committee shall include, by rota, one of the six Licensing Sub-Committee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and sub-committees shall have full authority to hear and determine licensing applications.
- (5) The Committee and sub-committees shall be further empowered to determine appeals made against the decisions of the Service Director (Commercial and Regulatory Services) taken under delegated authority on licensing applications. (See Council delegation schedule for more details).
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 4 (Conduct of Business by the Licensing Committee and Sub-Committees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendices 2 and 3 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Sub Committee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Decision to object when local authority is acting as a Responsible Authority			All cases
Determination of an objection to a temporary event notice		All cases	
Decision whether to consult other responsible authorities on minor variation			All cases
Determination of minor variation			All cases

All policy matters except the formulation of the Statement of Licensing policy	All cases		
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LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits, and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

The Animal Welfare (Licensing activities involving animals) (England) Regulations 2018
The Animal Welfare Act 2006
Dangerous Wild Animals Act 1976
Food Safety Act 1984 Part 3
Gambling Act 2005
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Safety of Sports Grounds Act 1975
Scrap Metal Dealers Act 2013
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Wildlife and Countryside Act 1981
Zoo Licensing Act 1981

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

- 5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Report to the Licensing Sub-Committee

Date of meeting: 6th September 2022

Subject: Tom Dick & Harry's 153 High Road, Loughton, IG10 4LF
Responsible Officer: Mrs Handan Ibrahim, Licensing Compliance
Officer (01992 546153)

Democratic Services: V Messenger (01992 5464243)



**Epping Forest
District Council**

Decisions Required:

To determine the application for a new Premises Licence under the Licensing Act 2003

Report:

Application

1. An application has been made by TD&H Restaurants LTD for a new premises licence at 153 High Road, Loughton, IG10 4LF. The application is for a new premises licence for the above restaurant, the applicant is applying for the following licensable activities:
 - **Provision of Live Music (indoors and outdoors)**
 - Sunday to Wednesday 10:00 to 23:00
 - Thursday to Saturday 10:00 to 00:30
 - **Non-standard timings:**
 - Christmas Eve, Christmas Day, Boxing Day, New Year's Day 10:00 to 00:30
 - New Year's Eve 10:00 to 01:00
 - Days preceding a bank holiday 10:00 to 00:30
 - Any Wednesday in December from 10:00 to 00:30
 - Live music outside will be from 10:00 to 22:00 Sunday to Wednesday and 10:00 to 23:00 Thursday to Saturday
 - **Provision of Recorded Music (indoors and outdoors)**
 - Monday to Wednesday 10:00 to 00:00
 - Thursday to Saturday 10:00 to 00:30
 - Sunday 10:00 to 23:00
 - **Non-standard timings:**
 - Christmas Eve, Christmas Day, Boxing Day, New Year's Day 10:00 to 00:30
 - New Year's Eve 10:00 to 01:00
 - Any Wednesday in December 10:00 to 00:30
 - Days preceding a bank holiday 10:00 to 00:30
 - Recorded music outside will be from 10:00 to 22:00 Sunday to Wednesday and 10:00 to 23:00 Thursday to Saturday
 - **Provision of Late Night Refreshment (indoors and outdoors)**
 - Monday to Wednesday 23:00 to 00:00
 - Thursday to Saturday 23:00 to 00:30
 - **Non-standard timings:**
 - Any day preceding a bank holiday, Christmas Eve, Christmas Day, Boxing day, New Year's Day 23:00 to 00:30
 - New Year's Eve 23:00 to 01:00
 - Any Wednesday in December 23:00 to 00:30

- **Sale of Alcohol (on and off sales)**
 - Monday to Wednesday 10:00 to 00:00
 - Thursday to Saturday 10:00 to 00:30
 - Sunday 10:00 to 23:00

 - **Non-standard timings:**
 - Christmas Eve, Christmas Day, Boxing Day, New Year's Day 10:00 to 00:30
 - New Year's Eve: 10:00 to 01:00
 - Days preceding a bank holiday 10:00 to 00:30
 - Any Wednesday in December 10:00 to 00:30

 - **Hours Premises are open to the public**
 - Monday to Wednesday 08:00 to 00:30
 - Thursday to Saturday 08:00 to 01:00
 - Sunday 08:00 to 23:30

 - **Non-standard timings:**
 - Christmas Eve, Christmas Day, Boxing Day, New Year's Day and the day preceding a bank holiday 08:00 to 01:00
 - New Year's Eve 08:00 to 01:30
 - Any Wednesday in December 08:00 to 01:00
2. The application was received on the 8th July 2022.
 3. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

Licensing Act 2003

4. When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.
These are—
 - (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have received a copy of the application, it was also advertised at the premises and in a local newspaper.
7. All residences and businesses within 150 meters radius of the premises were individually consulted.
8. The authority has received eighteen representations from residents, Loughton Residents Association Plans Group and Loughton Town Council, which are also attached. Conditions have been agreed with Essex Police and Community Resilience Team, these have also been attached to this report.
9. The Objections relate to:
 - a. the prevention of crime and disorder;
 - b. public safety;
 - c. the prevention of public nuisance; and

- d. the protection of children from harm

Guidance Issued by the Secretary of State

10. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.
11. Sections 2.1 to 2.32 of the Guidance are relevant to this application

Options

In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence
- Plan of the premises
- Newspaper advert
- Blue Notice
- Map of the area
- Conditions agreed with Essex Police and Community Resilience Team
- 18 letters of objections from residents, Loughton Residents Association Plans Group and Loughton Town Council.

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* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? Yes No

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth
dd mm yyyy

* Nationality Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

We would like the license to commence as soon as possible but am aware that there is a consultation period and possible hearing before the license is granted, therefore this is an estimate date.

The restaurant is situated on the High Road, Loughton, with a private road in front of the premises. The private road has parking for any visitors to the restaurant in the evenings and weekends, there is also a private decking area in front of the

Continued from previous page...

premises within the private road and a side decking area that is used for diners wanting to eat outside, or for offsite sales, weather permitting.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start 10:00

End 23:00

Start

End

WEDNESDAY

Start 10:00

End 23:00

Start

End

THURSDAY

Start 10:00

End 00:30

Start

End

FRIDAY

Start 10:00

End 00:30

Start

End

SATURDAY

Start 10:00

End 00:30

Start

End

SUNDAY

Start 10:00

End 23:00

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Live music inside and outside premises - (unlikely to be all 7 days, but want the flexibility to pick different days for live music). Live music from 10:00 to 23:00 Sunday to Wednesday, and from 10:00 to 00:30 Thursday to Saturday. Music emanating outside due to windows and doors being open will be monitored and will be kept to a level that does not cause unreasonable annoyance to noise sensitive properties. Outside seating areas and live music outside will be from 10:00 to 22:00 Sunday to Wednesday and 10:00 to 23:00 Thursday, Friday, and Saturday. Live music outside will not be every day and will be weather permitting.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Christmas Eve, Christmas Day, Boxing Day, New Years Day, every Wednesday in December and days preceding a bank holiday 10:00 to 00:30
New Years Eve 10:00 to 01:00

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Recorded Music inside: Monday to Wednesday 10:00 to 00:00, Thursday to Saturday 10:00 to 00:30, Sunday 10:00 to 23:00
Recorded Music outside: Sunday to Wednesday 10:00 to 22:00, Thursday to Saturday 10:00 to 23:00
Recorded music will be played through premises speaker system and will be kept to a level that does not cause unreasonable annoyance to noise sensitive properties but enhances the customers experience.
Outside seating areas will not be used by customers after 22:00 Sunday to Wednesday and after 23:00 Thursday to Saturday.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Christmas Eve, Christmas Day, Boxing Day, New Years Day, every Wednesday in December and days preceding a bank holiday 10:00 to 00:30
New Years Eve 10:00 to 01:00

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

To sell alcohol to customers in the restaurant (on and off premises)

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Variations to include, any Wednesday in December 23:00 to 00:30, any day preceding a bank holiday, Christmas Eve, Christmas Day, Boxing day, New Years Day 23:00 to 00:30
New Years Eve 23:00 to 01:00.

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SUNDAY

Start 10:00

End 23:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Any Wednesday in December 10:00 to 00:30
Christmas Eve, Christmas Day, Boxing Day, New Years Day 10:00 to 00:30
New Years Eve: 10:00 to 01:00
Days preceding a bank holiday 11:00 to 00:30

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Emmanuel

Family name

Filaitis

Date of birth

dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text"/>
Street	<input type="text" value="Habgood Road"/>
District	<input type="text"/>
City or town	<input type="text" value="Loughton"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text" value="LN/210000735"/>
Issuing licensing authority (if known)	<input type="text" value="Epping Forest District Council"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Any Wednesday in December 08:00 to 01:00
Christmas Eve, Christmas Day, Boxing Day, New Years Day and the day preceding a bank holiday 08:00 to 01:00
New Years Eve 08:00 to 01:30

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

Train all staff to ensure they understand and adhere to the licensing conditions.
Ensure a DPS or Manager is on the premises at all times to ensure conditions are adhered to.

b) The prevention of crime and disorder

There will be CCTV in operation in the form of a recordable system. Cameras shall encompass all areas of the premises inside and outside and where the supply and sale of alcohol occurs. Equipment will be maintained and regularly checked. The DPS or another member of staff will be capable of downloading the CCTV footage and supplied to the police or licensing authority. Recordings will be kept for 28 days.

Excessive drunkenness, will not be tolerated on the premises and staff will be asking customers to leave the premises and warned that the police will be called if they fail to leave.

The premises have a zero tolerance to drugs on the premises, staff will ask any customers to immediately leave the premises and inform them that the police will be called if they suspect that they are in possession of drugs or taking drugs.

Anti-social behaviour will not be tolerated on the premises or when leaving the premises. Staff and management will be trained to advise customers that they must leave the premises quietly and respect local residents especially in the evenings or early hours of the morning.

c) Public safety

Whereby any person who appears to be under the age of 18 will be asked to produce a means of identification proving they are over 18 years of age. The only acceptable forms of identification are photo, driving license, passport or ID card.

All fire safety equipment is regularly checked and maintained as per manufacturer recommendations.

d) The prevention of public nuisance

The DPS will ensure that the music (live and recorded) both inside and outside of the premises is kept at a level which does not cause an unreasonable annoyance or statutory nuisance to noise sensitive properties.

Staff and management will be trained to advise customers that they must leave the premises quietly and respect local residents especially in the evenings or early hours of the morning.

Outside seating area will not be used by customers after 22:00 Sunday to Wednesday and on Thurs, Fri and Saturday after 23:00, with the exception of the none standard timings requested, on these occasions, any outside music will be monitored closely and kept to a low level after 22:00 hrs.

e) The protection of children from harm

Children under 12 years old will not be allowed on the premises without adult supervision.
Children aged 12 to 17 will only be able to order food and soft drinks on the premises at any time.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	TDH Licence 2022
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >

Consent of individual to being specified as premises supervisor

Emmanuel Filaitis (known as Manos Filaitis) _____

.....
[full name of prospective premises supervisor]

of

[redacted] Habgood Road
Loughton
[redacted]

.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

DPS

.....
[type of application]

by

Emmanuel Filaitis (known as Manos Filaitis)

.....
[name of applicant]

relating to a premises licence

.....
[number of existing licence, if any]

for

Tom Dick and Harrys Restaurant
TD&H Restaurants Ltd
153 High Road
Loughton
IG10 4LF

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Emmanuel Filaitis
[name of applicant]

concerning the supply of alcohol at

Tom Dick and Harrys
153 High Road
Loughton
IG10 4LF

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

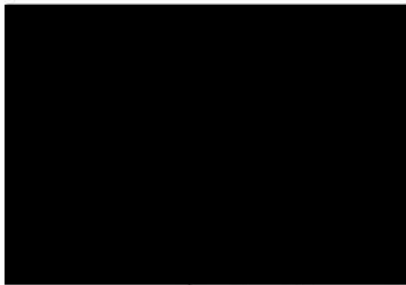
Personal licence number

LN/210000735
[insert personal licence number, if any]

Personal licence issuing authority

Epping Forest District Council
[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



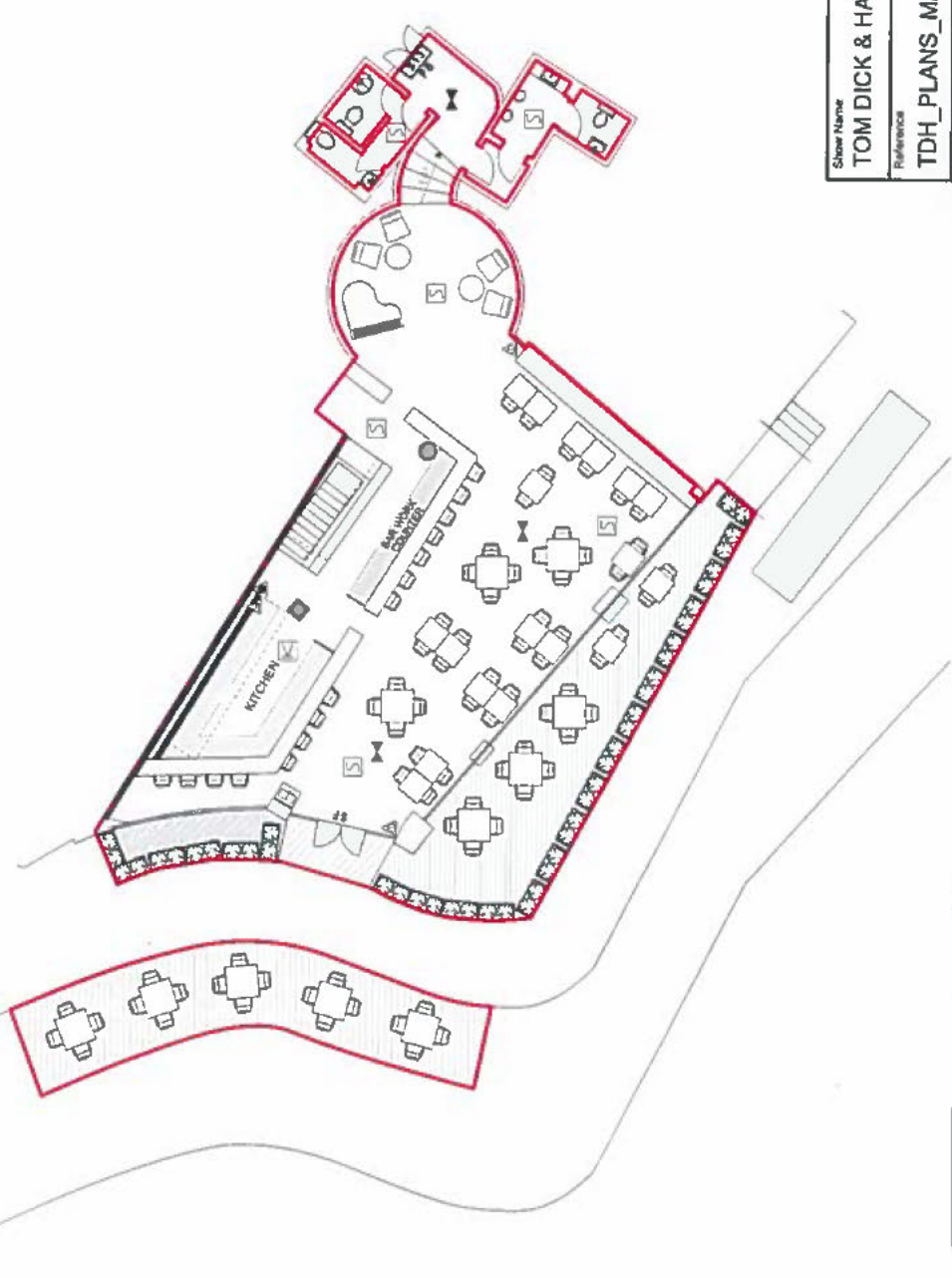
Name (please print)

E. FILAITIS

Date

03/07/22

- KEY**
- Fire alarm call point with Fire Action Sign Adjacent.
 - Control panel sounders
 - Area covered with a system of escape lighting that will illuminate upon the failure of normal lighting supply.
 - Area covered by Automatic Heat detectors.
 - Area covered by automatic smoke detectors.
 - Fire door kept shut
 - Noise suspended above head height at right angles to escape route with graphic symbol on both sides.
 - Fire exit, self or emergency exit notice graphic symbol.
 - Doors with a simple fastening which is easily & immediately operable by a person on their way out without a key.
 - Doors with panic bolt and notice subject indicating opening method.
 - Carbon dioxide Fire extinguisher
 - Foam Fire extinguisher
 - Dry Powder extinguisher
 - Water Fire extinguisher
 - Fire blanket in container
 - Aqueous Film Forming Foam extinguisher



Sheet Name	TOM DICK & HARRY'S 1:100@A3	
Reference	Drawn By	Date
TDH_PLANS_MAY	SG	08/05/18
CAD File Name	TDH_LICENCE_PLAN	

10000

LOCAL LISTINGS PUBLIC NOTICES

To advertise telephone: 01923 216232
or email: wahmed@localiq.co.uk

Planning | Traffic & Roads | Goods Vehicle Licensing
Statutory | Alcohol & Licensing | Premises & Tenants
Contract & Tender | Other


ALCOHOL & Licensing

Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day 5 July 2022 that 12414 Restaurants Ltd of 151 High Road, Loughton, IG10 4LF has applied to the Licensing Office of Epping Forest District Council for a new Premises Licence in respect of Tom Dick and Harrys, 153 High Road, Loughton, IG10 4LF. The proposed licence is for:

Sale of alcohol (on and off the premises): Monday to Wednesday 10:00 to 00:00, Thursday to Saturday 10:00 to 00:30, Sunday 10:00 to 23:00, Non-standard timings: days preceding a bank holiday 10:00 to 00:30, Christmas Eve, Boxing Day, Christmas Day, New Year's Day, and any Wednesday in December 10:00 to 00:30 and New Year's Eve 10:00 to 01:00, Provision of Live music indoors and outdoors: Sunday to Wednesday 10:00 to 23:00, Thursday to Saturday 10:00 to 00:30, Non-standard timings: days preceding a bank holiday, Christmas Eve, Boxing Day, Christmas Day, New Year's Day, and any Wednesday in December 10:00 to 00:30, and New Year's Eve 10:00 to 01:00, Live music outside will be from 10:00 to 22:00 Sunday to Wednesday and 10:00 to 23:00 Thursday to Saturday, Provision of Recorded music (indoors and outdoors): Monday to Wednesday 10:00 to 00:00, Thursday to Saturday 10:00 to 00:30, Sunday 10:00 to 23:00, Non-standard timings: days preceding a bank holiday, Christmas Eve, Boxing Day, Christmas Day, New Year's Day and any Wednesday in December from 10:00 to 00:30 and New Year's Eve 10:00 to 01:00, Recorded music outside will be from 10:00 to 22:00 Sunday to Wednesday and 10:00 to 23:00 Thursday to Saturday, Provision of Late Night Refreshment (indoors and outdoors): Monday to Wednesday 23:00 to 00:00, Thursday to Saturday 23:00 to 00:30, Non-standard timings: days preceding a bank holiday, Christmas Eve, Boxing Day, Christmas Day, New Year's Day and any Wednesday in December from 23:00 to 00:30 and New Year's Eve from 23:00 to 01:00, Hours Premises are open to the public: Monday to Wednesday 08:00 to 00:30, Thursday to Saturday 08:00 to 01:00, Sunday 08:00 to 23:30, Non-standard timings: days preceding a bank holiday, Christmas Eve, Boxing Day, Christmas Day, New Year's Day and any Wednesday in December from 08:00 to 01:00 and New Year's Eve 08:00 to 01:30. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

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t: 01268 533933
e: Se-sales@localiq.co.uk

Notice of Application for a New Premises Licence under
the Licensing Act 2003

Notice is given this day 8 July 2022 that TD&H Restaurants Ltd of 151 High Road, Loughton, IG10 4LF has applied to the Licensing office of Epping Forest District Council for a new Premises Licence in respect of Tom Dick and Harrys, 153 High Road, Loughton, IG10 4LF.

The proposed licence is for:

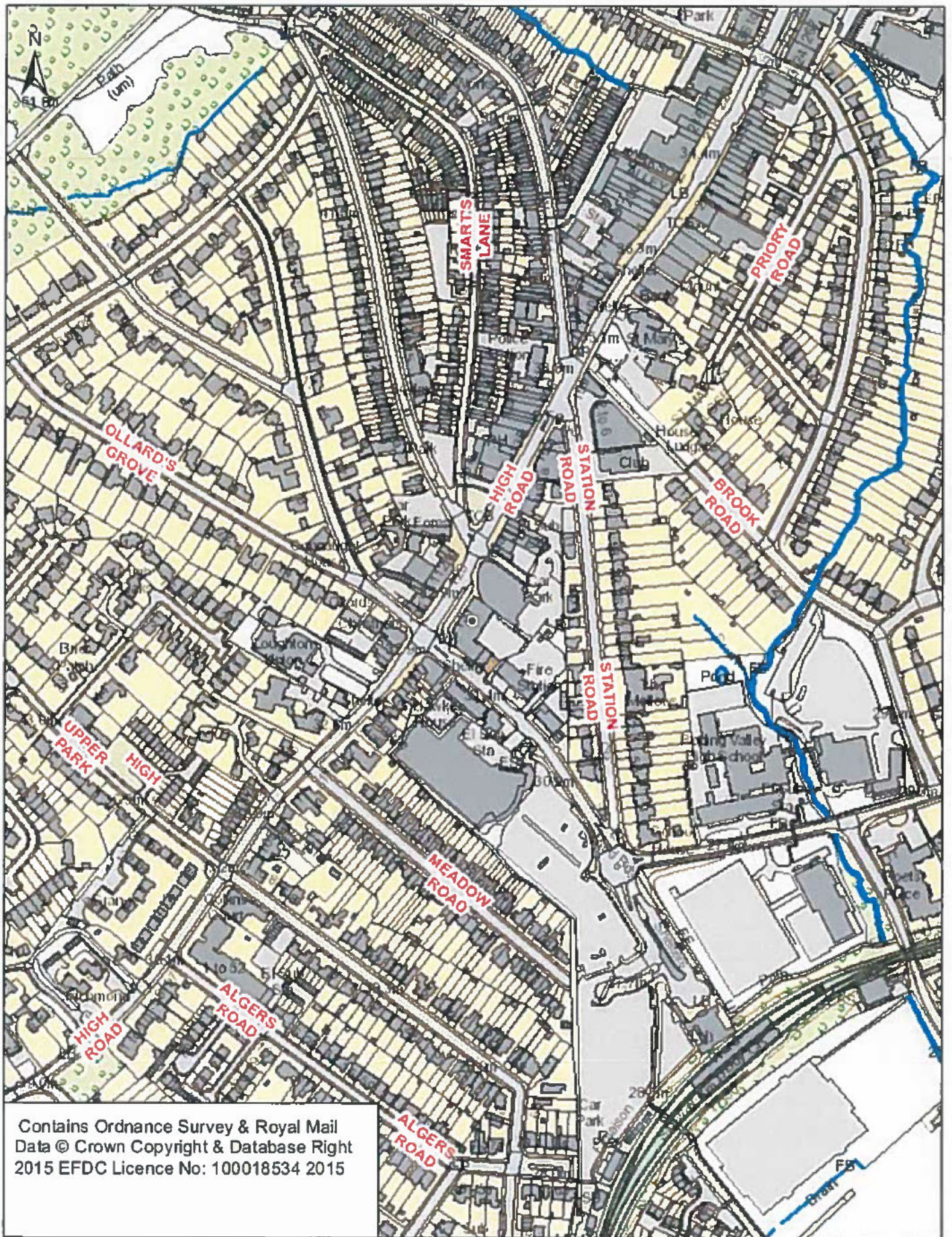
- 1) Sale of alcohol (on and off the premises):
Monday to Wednesday 10:00 to 00:00
Thursday to Saturday 10:00 to 00:30,
Sunday 10:00 to 23:00.
Non-standard timings: days preceding a bank holiday 10:00 to 00:30, Christmas Eve, Boxing Day, Christmas Day, New Year's Day, and any Wednesday in December 10:00 to 00:30 and New Year's Eve 10:00 to 01:00.
- 2) Provision of Live music (indoors and outdoors):
Sunday to Wednesday 10:00 to 23:00
Thursday to Saturday 10:00 to 00:30
Non-standard timings: days preceding a bank holiday, Christmas Eve, Boxing Day, Christmas Day, New Year's Day, and any Wednesday in December 10:00 to 00:30, and New Year's Eve to 01:00.
Live music outside will be from 10:00 to 22:00 Sunday to Wednesday and 10:00 to 23:00 Thursday to Saturday.
- 3) Provision of Recorded music (indoors and outdoors):
Monday to Wednesday 10:00 to 00:00
Thursday to Saturday 10:00 to 00:30
Sunday 10:00 to 23:00
Non-standard timings: days preceding a bank holiday, Christmas Eve, Boxing Day, Christmas Day, New Year's Day and any Wednesday in December from 10:00 to 00:30 and New Year's Eve 10:00 to 01:00.

Recorded music outside will be from 10:00 to 22:00
Sunday to Wednesday and 10:00 to 23:00 Thursday to Saturday.

- 4) Provision of Late Night Refreshment (Indoors and outdoors):
Monday to Wednesday 23:00 to 00:00
Thursday to Saturday 23:00 to 00:30
Non-standard timings: days preceding a bank holiday, Christmas Eve, Boxing Day, Christmas Day, New Year's Day and any Wednesday in December from 23:00 to 00:30 and New Year's Eve from 23:00 to 01:00.
- 5) Hours Premises are open to the public:
Monday to Wednesday 08:00 to 00:30
Thursday to Saturday 08:00 to 01:00
Sunday 08:00 to 23:30
Non-standard timings: days preceding a bank holiday, Christmas Eve, Boxing Day, Christmas Day, New Year's Day and any Wednesday in December from 08:00 to 01:00 and New Year's Eve 08:00 to 01:30.

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)



Handan Ibrahim

From: Christopher Smith
Sent: 22 July 2022 14:54
To: Denise Bastick; Handan Ibrahim
Subject: FW: WK/202227911 - Tom, Dick and Harrys, Licence Application

Hi Denise/ Handan,

Please find attached agreement to the proposed conditions :

1. The outside seating area will be cleared of customers Sunday to Wednesday at 22.00 hours and Thursday to Saturday at 23.00 hours.
2. All live music outside is to end by 23.00 hours.
3. Live music will be monitored and kept to a level which does not cause annoyance or nuisance to noise sensitive properties.
4. Recorded music is to be incidental background music, which is to be kept at a level which does not cause annoyance or nuisance to noise sensitive properties.

Reason : to prevent Public nuisance.

Regards

Chris Smith
Senior Environmental Enforcement Officer
Community Resilience Team
Technical Services
Epping Forest District Council, High Street, Epping, CM16 4BZ

01992 564160
csmith@eppingforestdc.gov.uk



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From: Jane Musgrove <jane.musgrove@m10group.co.uk>
Sent: 21 July 2022 17:12
To: Christopher Smith <CSmith@eppingforestdc.gov.uk>
Cc: Denise Bastick <dbastick@eppingforestdc.gov.uk>; Handan Ibrahim <hibrahim@eppingforestdc.gov.uk>
Subject: RE: WK/202227911 - Tom, Dick and Harrys, Licence Application

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Dear Chris

Apologise for the late reply.

I appreciate your comments regarding the proposed amendment to the conditions and are happy with the amendments you are suggesting.

Please let me know if there is anything I need to do to facilitate this amendment.

Kind regards

Jane Musgrove
On behalf of Lee Newton & TD&H Restaurants Ltd

From: Christopher Smith <CSmith@eppingforestdc.gov.uk>
Sent: 18 July 2022 07:19
To: Jane Musgrove <jane.musgrove@m10group.co.uk>
Cc: Denise Bastick <dbastick@eppingforestdc.gov.uk>; Handan Ibrahim <hibrahim@eppingforestdc.gov.uk>
Subject: FW: WK/202227911 - Tom, Dick and Harrys, Licence Application

Dear Lee Newton,

I have been reviewing the Licencing Application which has been submitted and I am thankful for the actions you have placed in section 18 d of the application as well as the further details that you have supplied in section 10 and 11 of the application (Live and Recorded Music)

I have taken on board the information provide and wish to include conditions on the premises Licence to help satisfy me that there will adequate control of the noise generated by the premises so that it does not cause annoyance or nuisance to noise sensitive properties.

I propose the following conditions:

1. The outside seating area will be cleared of customers Sunday to Wednesday at 22.00 hours and Thursday to Saturday at 23.00 hours.
2. All live music outside is to end by 23.00 hours.
3. Live music will be monitored and kept to a level which does not cause annoyance or nuisance to noise sensitive properties.
4. Recorded music is to be incidental background music, which is to be kept at a level which does not cause annoyance or nuisance to noise sensitive properties.

Reason : to prevent Public nuisance.

If you are agreeable to these conditions I will advise our Licencing team of your agreement so that the conditions can be include on the premises Licence if it is granted.

Regards

Chris Smith
Senior Environmental Enforcement Officer
Community Resilience Team
Technical Services
Epping Forest District Council, High Street, Epping, CM16 4BZ

01992 564160
csmith@eppingforestdc.gov.uk

#BINIT



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Epping Forest District Council

www.eppingforestdc.gov.uk



Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district [Click Here to have your say on social distancing and safer spaces](#)

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Our employees are working from home and have access to emails and telephones. We are doing everything we can to support our residents and local businesses. To avoid risk of cross-contamination please don't send items and

Kelsey Dott 42081335

From: Licensing Epping and Brentwood
Sent: 03 August 2022 08:47
To: 'Jane Musgrove'
Subject: RE: EXTERNAL - FW: Tom, Dick and Harry's - New Grant

Good Morning Jane,

Thank you for your email.

They are mainly precautionary, one being a requirement by law when CCTV is in use and most are also best practice.

Kind regards,



Kelsey Dott (81335)

Licensing Officer

☎ 101 (Ext: 313604) ☎ 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

From: Jane Musgrove <jane.musgrove@m10group.co.uk>
Sent: 02 August 2022 16:31
To: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Cc: Jane Musgrove <jane.musgrove@m10group.co.uk>
Subject: RE: EXTERNAL - FW: Tom, Dick and Harry's - New Grant

Dear Kelsey

Thank you for your email and for taking the time to review this application and our responses to your questions.

We have no issue with the recommendations below and we will obviously agree to your requests for additional conditions to the license, however, I am just wondering if the request for additional conditions relates to complaints or issues the police are aware of at Tom Dick and Harry's in the last 4 years or if these conditions are mainly as a precautionary measure?

Kind regards

Jane Musgrove

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Sent: 02 August 2022 08:25
To: Jane Musgrove <jane.musgrove@m10group.co.uk>
Subject: FW: EXTERNAL - FW: Tom, Dick and Harry's - New Grant
Importance: High

Good Morning Jane,

Thank you for your email and explain the nature of the business and the reason for the new premises licence.

I have thoroughly gone through the application and feel that these conditions should also go onto the application:

Prevention of crime and disorder

- Signs must be displayed at all entrances and exits advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148 mm and clearly legible at all times when the premises conducts licensable activities. (Legal requirement when CCTV is in place).
- An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request.

The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:

- a) all crimes reported to the venue
- b) all ejections of patrons
- c) any complaints received concerning crime and disorder
- d) any incidents of disorder
- e) all seizures of drugs or offensive weapons
- f) any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence.

The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least 12 months from the date of the last entry.

Prevention of public nuisance

- Service of alcohol shall be by waiter/waitress only to patrons seated at a table and who have or intend to have a substantial meal.
- Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly.
These signs shall be a minimum size of 200mm x 148 mm.

Prevention of children from harm

- A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement (photo, name, date of birth and either a holographic mark or ultraviolet feature) and is either a:
 1. Proof of age card bearing the PASS Hologram;
 2. Photocard driving licence;
 3. Passport; or
 4. Ministry of Defence Identity Card.
- The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force.
At the point of sale, such signs shall be a minimum size of 200mm x 148mm.
- A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request.
The refusals record shall be either electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.
- All staff engaged in the sale or supply of alcohol on the premises shall have received training in relation to the protection of children from harm (including under-age sales), how to recognise drunkenness and the duty not to serve drunk persons. Refresher training shall be carried out at least every six months. Training records shall be kept on the premises (or otherwise be accessible on the premises) for a minimum of 12 months and made immediately available to police, trading standards or licensing authority staff upon reasonable request.

Please can you let me know your thoughts on these.

Kind regards,



Kelsey Dott (81335)

Licensing Officer

101 (Ext: 313604) 07817 154048

Loughton Police Station, 158 High Road, Loughton, IG10 1DX

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>

Sent: 29 July 2022 10:49

To: Jane Musgrove <jane.musgrove@m10group.co.uk>

Subject: RE: EXTERNAL - FW: Tom, Dick and Harry's - New Grant

Good Morning Jane,

Thank you for your email and explain the nature of the business and the reason for the new premises licence.

I have thoroughly gone through the application and feel that these conditions should also go onto the application:

Prevention of crime and disorder

- Signs must be displayed at all entrances and exits advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148 mm and clearly legible at all times when the premises conducts licensable activities. (Legal requirement when CCTV is in place).
- An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request.
The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:
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 - b) all ejections of patrons
 - c) any complaints received concerning crime and disorder
 - d) any incidents of disorder
 - e) all seizures of drugs or offensive weapons
 - f) any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence.The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least 12 months from the date of the last entry.

Prevention of public nuisance

- Service of alcohol shall be by waiter/waitress only to patrons seated at a table and who have or intend to have a substantial meal.
- Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly.
These signs shall be a minimum size of 200mm x 148 mm.

Prevention of children from harm

- A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement (photo, name, date of birth and either a holographic mark or ultraviolet feature) and is either a:
 1. Proof of age card bearing the PASS Hologram;
 2. Photocard driving licence;
 3. Passport; or
 4. Ministry of Defence Identity Card.
- The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force.
At the point of sale, such signs shall be a minimum size of 200mm x 148mm.
- A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale.

All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request.

The refusals record shall be either electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.

- All staff engaged in the sale or supply of alcohol on the premises shall have received training in relation to the protection of children from harm (including under-age sales), how to recognise drunkenness and the duty not to serve drunk persons. Refresher training shall be carried out at least every six months. Training records shall be kept on the premises (or otherwise be accessible on the premises) for a minimum of 12 months and made immediately available to police, trading standards or licensing authority staff upon reasonable request.

Please can you let me know your thoughts on these.

Kind regards,



Kelsey Dott (81335)

Licensing Officer

☎ 101 (Ext: 313604) ☎ 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

From: Jane Musgrove <jane.musgrove@m10group.co.uk>

Sent: 26 July 2022 17:36

To: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>

Cc: Jane Musgrove <jane.musgrove@m10group.co.uk>

Subject: EXTERNAL - FW: Tom, Dick and Harry's - New Grant

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Dear Kelsey

Thank you for your email and for voicing your concerns regarding the licence application for Tom Dick and Harry's.

Please see below the answers to your questions but I am also very happy to discuss face to face if you'd like to meet at the restaurant or discuss over the phone.

I hope this additional information is useful.

Kind regards

Jane Musgrove

Media 10 & TD&H Restaurants Ltd & GOP Restaurants Ltd

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>

Sent: 26 July 2022 13:03

To: Jane Musgrove <jane.musgrove@m10group.co.uk>

Subject: Tom, Dick and Harry's - New Grant

Good Afternoon,

I have gone through the new grant application regarding Tom, Dick and Harry's and have some questions:

Will the current premises licence be surrendered if the new one is granted? Yes.

The current licence was originally transferred to Crown House Investments when the site was acquired by them from Greene King (at the time the site was known as a nightclub called Nubar which closed). We have never operated the site as a nightclub. We opened the restaurant Tom, Dick and Harry's 4 years ago (July 2018), the Company running this restaurant is TD&H Restaurants Ltd.

In hindsight we should have originally applied for a licence in our own right as we have never been connected to the owners or the business of the original licence at this site and it feels unfair that we are being restricted based on their failings. We appreciate there were concerns 5 years ago, because of the previous nightclub on this site, but as there have been no issues with how we have operated our restaurant in the past 4 years we have now decided to apply for a new licence based on our trading history.

Reason for requiring off sales? The current licence already allows for off sales. This was added to the licence during the covid restrictions in 2020. This is only a very small element of our business but a necessary one and does give us an opportunity to trade and operate if covid or any other restrictions are enforced.

Why have the conditions from the current licence not been added to the new application? The restrictions in the current licence were historic and related to the previous owners of the site (NuBar) over 6 years ago, when it was a very different establishment. The restrictions were not placed on Tom Dick and Harry's restaurant because of issues with our business or how we were operating.

Reason for wanting to stay open later? The ability to stay open later will help secure our business and by maintaining our customers for longer rather than losing them to other restaurants and bars with later licences in the same town and for customers that are still wanting to enjoy the restaurant, rather than having to leave our restaurant looking for somewhere else to carry on with their evening. There are other restaurants/bars with later opening times such as Aura that are open until 01:00 with a licence to supply alcohol until 00:30 and they are in the same road as Tom Dick and Harry's.

We need to maintain our increasingly challenged profit margins, just to stay in business, losing just a small percent of our customers to restaurants/bars with later licences will result in a loss of profit which we need to stay in business.

Essex Police have concerns regarding speakers outside and having music playing until that late outside during the week, especially on Thursdays. Essex Police feel that this will cause a public nuisance to the residents locally. Essex Police also feel that the conditions from the old licence should apply (with some rewording to some of the conditions).

Regarding the speakers outside, we are a neighbourhood restaurant, our aim is just to enhance the ambience and the enjoyment of our customers eating outside, we do not want to cause a nuisance to our neighbours and local residents, especially as we are a local restaurant for the residents of this area, they are at the very heart of our business, we have also said that we will keep the outside music to a level which does not cause annoyance or nuisance to our local residents.

We understand your concerns but as you can plainly see we have worked extremely hard to build restaurant catering for local adults that appreciate good fresh food in a pleasant atmosphere and when the weather allows to dine affresco, we have explained the conditions on the current licence were related to a completely different business who's target was young clubbers that operated in the site over 6 years ago.

In 2021, we were granted a licence for Gods Own Pizza, on the site next door to Tom Dick and Harry's and additional restrictions were not imposed on that licence and therefore it feels that restrictions may only be placed on our business because of incidents that have no relation to our restaurant. The Gods Own Pizza licence states "The DPS will ensure that the music (live and recorded) both inside and outside of the premises is kept at a level which does not cause an unreasonable annoyance or statutory nuisance to noise sensitive properties" and in the 18 months since trading we have never received complaints regarding the noise from this restaurant.

Also, our Partner/manager of Tom Dick and Harrys restaurant, Manos Filaitis runs the restaurant day-to-day, he previously owned The Olive Tree restaurant in Loughton for 13 years, without any licencing issues and without additional conditions added to his licence.

Kind regards,



Kelsey Dott (81335)

Licensing Officer

101 (Ext: 313604) ☎ 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

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Registered office: Crown House, 151 High Road, Loughton, IG10 4LF

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Registered office: Crown House, 151 High Road, Loughton, IG10 4LF

Loughton Residents Association Plans Group



69 Burney Drive
Loughton
Essex IG10 2DX
24 July 2022



Epping Forest District Council
Licensing Unit Civic Offices
High Street
Epping
Essex
CM16 4BZ

Dear Sir

LICENSING APPLICATION, Tom, Dick and Harry's 153 High Road, Loughton, Essex IG104LF

The following comments are based on the sparse information available on the council website. We asked for copies of the application form, plans and supporting information and a copy of the existing licence with conditions but have received nothing to date.

We object to any extension of hours beyond 11pm on the grounds of public nuisance and crime and disorder.

Patrons leaving the premises after 11pm will pass through quiet resident streets on their way home and disturb residents. It is well known that late night premises in Loughton result in anti-social behaviour including crime and disorder. When this unit was occupied by Nu Bar there were lots of problems associated with the use. 1am is far too late for Loughton residents. Patrons using the car park opposite in Smarts Lane/High Beach Road Car Park or on residential streets such as Ollard's Grove will disturb residents.

We also consider the following conditions should be applied to prevent public nuisance to nearby residents.

1. No outdoor areas to be used after 10.00pm including those with temporary enclosures.
2. All doors and windows to be closed after 10.00pm each evening.
2. No music allowed on any outdoor areas.

Yours faithfully



Judith Walker
for Loughton Residents Association Plans Group

Handan Ibrahim

From: Patrice French [REDACTED]
Sent: 27 July 2022 00:50
To: Licensing
Subject: TD&H Restaurants LTD

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Planning Committee

I want to state my strongest objection to the application for a new Premises License concerning the restaurant Tom, Dick and Harry's, 153 High Street, Loughton, Essex, IG104LF.

The restaurant is adjacent to Ollards Grove, within 50 metres of residential properties, housing families, both elderly and young.

At present, the sound from the restaurant can be heard from these residences up until and around 10 pm, with an increase of noise as people leave the restaurant beyond 11 pm.

I currently live at Number [REDACTED] Ollard Court, which is approximately 70 metres from the front of the restaurant.

With the proposed increase in the provision of live music indoors and outdoors, alongside refreshments being served, the noise level would increase considerably.

The new license would mean that live music would be heard from the residences every evening of the week until 11 pm and on Thursday, Friday and Saturday until 12.30 am. Increased noise levels would affect our quality of life and restrict our freedom to open windows in the Summer months.

It would mean a considerable loss to the living standards and quality of the surrounding residential area and, in turn, a potential decrease in the value of these properties.

This license change would mean a shift in usage, from a restaurant where the customers leave at a reasonable time, in a reasonably quiet manner, to premises more akin to a Night Club with live music, drinking and inevitable, the noise of intoxicated customers. This would effectively expose the residents to a considerable amount of noise throughout the week and weekend, extending past this time as customers leave to go home.

It would greatly change the quality of living in this residential area.

Kind regards

Patrice Guerout

PATRICE GUEROULT

Mobile



Handan Ibrahim

From: Glen Elliott [REDACTED]
Sent: 26 July 2022 14:30
To: Licensing
Subject: WK/202225737

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Proposal of Tom Dick and Harrys Licence application

I am not sure how this works but I oppose. I live at Number [REDACTED] Ollards Grove, and the restaurant in question already plays music so loudly I can hear it at my address. (Normally when they have a live musician in, they open the bifoldded doors and the music levels are unacceptable as it feels like your living in the middle of Magaluf)

I have a young child and feel this kind of extended licence will not only be a public nuisance due to noise but also potentially harmful for children that are trying to sleep at the front of houses down Ollards and surrounding areas.

Regards,

Glen Elliott

Handan Ibrahim

From: [REDACTED]
Sent: 22 July 2022 16:23
To: Licensing
Subject: YOUR REF WK/202225737

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

I am writing in response to Tom, Dick & Harry's application to extend their live and recorded music to inside and outside of the restaurant for extended periods on selected days.

I would like to object to this application as the noise already is a public nuisance and I would not like it to be any more frequently than it is now. I also have some serious concerns about it being outside as currently I believe it is inside and it is very audible at my house in Ollards Grove. I cannot imagine what it will be like if it is outside.

Additionally, I would like to object on the grounds of harm to children. My daughter sleeps in the front bedroom and already is disturbed by the noise. To have it be louder and more frequent and on school nights would be harmful to her and her studies in my opinion.

We had this issue with the NuBar who pushed and pushed the parameters of entertainment and it resulted in it closing down as it became such a public nuisance. Please let us learn from this lesson and let us continue to co-exist harmoniously as we do now. The noise currently isn't ideal but we recognise that some noise is inevitable and the benefits currently outweigh the cons. If Tom, Dick and Harry push this agenda I fear they will alienate local residents.

Regards

Mrs Nicola Crowther
[REDACTED] Ollards Grove

Handan Ibrahim

From: [REDACTED]
Sent: 27 July 2022 15:55
To: Licensing
Subject: Fwd: WK202225737

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

> Dear Sir Madam,
> Regarding the license proposal for Tom Dick and Harry's.
>
> Firstly I was surprised not to have received a postal notification as others on my street have.
>
> I would like to make a representation on the grounds of public
> nuisance / public safety as the music in this venue is already extremely loud on Saturdays to the extent that it can
> be heard half way up Ollards Grove. (and therefore I assume Connaught Avenue, High Road, Station Road, High
> beech Road etc) This is without it being played outside.
>
> A proposal to have late night music seven days and nights a week is just not acceptable when the venue is
> adjacent to residential streets and numerous flats on the High street. Children sleep from 7pm and most adults long
> before 11 or 1230!
>
> In addition the restaurant is a substantial restaurant inside therefore allowing for indoor entertainment with the
> doors closed. There is no need for it to be outside.
>
> As mentioned a substantial restaurant with indoor and outdoor seating - if playing music late - will become a
> venue which attracts a younger crowd thus attracting trouble to the area (as the previous bar / club proved to do
> leading to fights stabbings etc.). At best there would be "late night going home" noise seven days a week. I
> remember very well the mess of broken glasses and bottles at the bottom of the road each weekend morning and
> don't think it's acceptable to return to this.
>
> We are a leafy green suburb, which welcomes good restaurants and even those with music inside but when the
> "atmosphere" and noise is so loud as to ruin the leafy green vibe of our town and peoples sleep, that is not
> acceptable and I would be shocked at local Loughton residents (as the owners are) wanting to cause this.
>
> My name is Joanne Williams [REDACTED] Ollards Grove [REDACTED]
>
> I trust that the council can appreciate that the restaurant can run perfectly well without the need to upset local
> residents by playing music loudly 24/7 and attracting a late night crowd.
>
> Kind regards
> Jo Williams
> Sent from my iPhone

Handan Ibrahim

From: Debra Paris <Debra.Paris@loughton-tc.gov.uk>
Sent: 28 July 2022 16:29
To: Denise Bastick; Handan Ibrahim
Cc: Jonathon Glynn
Subject: LTC Comments - Licensing Application: Tom, Dick & Harrys

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Denise/Handan

Please find below the comments of our Planning & Licensing Committee, following its meeting on Monday, 25 July 2022, in respect of the licensing application for Tom, Dick & Harry's, 153 High Road, IG10 4LF:

PL247 Licensing Applications
247.1 Notice of application for a new premises licence under the Licensing Act 2003 in respect of Tom, Dick, and Harry's, 153 High Road, Laughton, IG10 4LF

The Committee NOTED the contents of a letter of objection.

The Committee OBJECTED to this application on the grounds of public nuisance and crime and disorder. Members object to any extension of hours beyond 11pm.

Patrons leaving the premises after 11pm would pass through quiet resident streets on their way home disturbing residents. It is well known that late night premises in Loughton result in anti-social behaviour including crime and disorder. When this unit was occupied by Nu Bar there were numerous problems associated with the use. 1am is far too late for Loughton residents.

Patrons using the car park opposite in Smarts Lane/High Beach Road Car Park or on residential streets such as Ollard's Grove would disturb residents.

Members also considered the following conditions should be applied to prevent public nuisance to nearby residents.

1. No outdoor areas to be used after 10.00pm including those with temporary enclosures.
2. All doors and windows to be closed after 10.00pm each evening.
3. No music allowed on any outdoor areas.

It would be much appreciated if you would kindly acknowledge receipt of this email and its contents.

Kind regards

Debra Paris
Planning and Licensing Committee Clerk Loughton Town Council
Loughton Library & Town Hall, Traps Hill, Loughton, IG10 1HD
Tel: 020 8508 4200
Fax: 020 8508 4400
E-mail contact@loughton-tc.gov.uk
Web: www.loughton-tc.gov.uk

facebook

Handan Ibrahim

From: Tanya Foster [REDACTED]
Sent: 02 August 2022 22:53
To: Licensing
Subject: TD&H Restaurant Ltd - objections to Premises Licence application - ref WK/202225737

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Councillors,

We are making a representation against the Premises Licence application by TD&H Restaurant Limited on the following grounds

- prevention of public nuisance
- protection of children from harm
- prevention of crime and disorder

We object to the following licensable activities:

- Provision of live music outdoors and the extension of hours for live music indoors
- Extension of opening times

Our concerns are as follows:

Prevention of Public Nuisance - Noise

We object to the extension of hours for the provision of live music indoors. Currently, the live music played indoors from Tom, Dick & Harry's can be heard clearly and loudly from inside our property. Our young children, aged 10 and 8, sleep in the front bedroom and with their windows closed the live music can be heard loudly during the night. We cannot leave their windows open whilst the live music is being played at night.

Extending the hours will exacerbate this problem.

We **STRONGLY** object to live music outdoors. At night, even if the live music is played at a lower volume than is currently played indoors, the music will carry and produce an unacceptable level of noise for a residential area and will greatly affect our family's enjoyment and use of our property.

Protection of Children from Harm

Live music outdoors and live music indoors until later will harm the well-being of our children due to their sleep patterns being disturbed.

Prevention of Crime and Disorder - Disorderly Behaviour

I note from the committee meeting minutes on Tuesday 5th January 2021, TD&H Restaurant Ltd stated that they have no desire to turn God's Own Pizza into a late night bar or nightclub. I assume this also applies to Tom, Dick & Harry's. However, by opening later and offering live music until later, we are concerned the establishment will inadvertently encourage patrons who are more interested in drinking than dining.

We do not want a repeat of noise, litter in our front drives and people loitering outside our houses late at night, like we experienced with the last establishment. We believe with a closing time of 1am Thursday-Saturday, there is a real risk of this happening again.

We enjoy dining at Tom, Dick & Harry's and are pleased to see them so busy, however we believe live music outdoors and extending the hours will affect our lives and enjoyment and use of our property. We are already affected by the noise from the live music. The proposed changes will only disrupt our lives more.

Kind regards,

James and Tanya Foster

█ Dllards Grove

Loughton

█

Sent from my iPhone

**Epping Forest District Council
Civic Offices
High Street
Epping
Essex
CM16 4BZ
Ref WK/202225737**

**Alexander Postings
[REDACTED] Harts Grove
Woodford Green
Essex
[REDACTED]
02085055621**

I write in response to the application by T,D and H's Restaurants Ltd, (Tom Dick and Harry's), of 133, High Road, Loughton, IG10 4LF for a new Premises licence so there is provision for Live Music to be played indoors and outdoors seven days and nights.

As the owner of a flat in Ollards Court, Ollards Grove, just across the road from T,D and H's, I strongly object to the licence being granted.

Although the restaurant is on the High Road it is very close to residential areas and therefore playing outdoor live music from 10am all the way through to 12.30am the following day will have a profound effect on the lives of people living close to the premises and therefore become a public nuisance.

I know that being forced to listen to live music until the early hours every Thursday, Friday and Saturday will be HELL for local people and will make their lives intolerable.

Customers will surely want to join in by singing along with the music, making it even more of a nuisance to people living close by.

In later hours of the evenings there will be less background noise, e.g traffic and people going about their everyday business, so the effect of live entertainment will surely be amplified.

There will be no such thing as an early night as the live music, especially in the summer months, will narrow residents' choices and thereby add to their frustrations and affect their wellbeing.

In the summer, in especially hot conditions, if the application were to be approved, windows would have to stay closed. Hardly Ideal in a small flat with young children or elderly people.

On three consecutive nights music could be played until 12.30am. Some people will begin to leave the premises only after this and the subsequent noise of the customers who have enjoyed too much to drink, shouting their goodnights to each other as they leave, with car doors slamming and engines revving, will also add to the general misery of the residents living close by, therefore being a nuisance.

I'm sure T,D and H's restaurants Ltd will try to reassure you that customers will be mindful of the fact that not a great deal of noise can be made, but people being people they'll carry on regardless and ignore requests to keep the noise level down.

Also, there appears to be no consideration of the health and well-being of the residents living near the premises. Think about residents with babies and young children and elderly or sick people. They will be subjected to the unrelenting boom, boom, boom of live music constantly throughout the week.

The late live music licence would increase the potential for anti-social and criminal behaviour, especially if alcohol is involved. This could become the norm every night of the week.

I appeal to the planning committee to imagine your days and nights filled with unwanted live music, unable to turn the noise off or volume down. Would you enjoy it?



30/7/2020

Handan Ibrahim

From: alyson.gregor [REDACTED]
Sent: 02 August 2022 15:02
To: Licensing
Cc: Gregor Davis
Subject: Objection to WK/202225737

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sirs,

I am writing to object to the application for a new Premises License you have received from TD&H Restaurants Ltd (address: 153 High Road, Loughton, Essex, IG10 4LF. Application number WK/202225737.

I believe it constitutes a Public Nuisance, and may even create an atmosphere that threatens Public Safety.

I live half way up Ollards Grove, a hill, and the music that is played within the establishment is already clearly audible from my house. To play music outside with voices competing to be heard over it would be overwhelming.

Likewise, music after a certain time is not appropriate in a residential area. I have a 2 ½ year old on the premises and need to know that night time is a quiet time, so he can sleep. Likewise, working adults need quiet after 10:00pm on weekdays.

I also object to key holiday dates especially Christmas Day and Boxing Day becoming rave-ups!

In conclusion, I am objecting on the grounds of Public Nuisance to outside music altogether and music played at a high volume after 10:00pm.

Yours faithfully,

Alyson Rees

Our Ref: SXA/TD&H Restaurants Limited

Your Ref: WK/202225737



2 August 2022

Epping Forest District Council
The Licensing Team
Civic Offices
High Street, Epping
Essex
CM16 4BZ

72-74 Fore Street
Hertford
Hertfordshire
SG14 1BY
www.attwatersjamesonhill.co.uk

BY EMAIL TO licensing@eppingforestdc.gov.uk

Dear Sirs

**Tom, Dick & Harry's, 153 High Road, Loughton, Essex IG10 4LF
WK/202225737**

We write in relation to the application made by Tom, Dick and Harrys Restaurants Limited (the Applicant) for a new Premises Licence under reference WK/202225737 (the Application).

The Application is for the provision of Live Music (indoors and outdoors) from 10am – 11pm (Sunday to Wednesday) and 10am to 1230am (Thursday to Saturday). Live music outside is applied for from 10am to 10pm (Sunday to Wednesday) and 10 am to 11pm (Thursday to Saturday)

Recorded music (indoors and outdoors) are set out as 10am to 12am (Monday to Wednesday), 10am to 1230am (Thursday to Saturday) and 10am to 11pm (Sunday). Recorded music outdoors is applied for 10am-10pm (Sunday to Wednesday) and 10 am to 11pm (Thursday to Saturday).

The four licensing objectives are set out in the Licensing Act 2003 (the Act).

Those objectives relate to the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

Our main concern relates to the prevention of public nuisance. The applicant is applying for playing live and recorded music indoors and outdoors. Live and recorded music outdoors is referred to as being played within the hours of 10am to 10pm Sunday to Wednesday and 10am to 11pm on Thursday to Saturday.

Epping Forest District Councils published Statement of Licensing Policy states that when considering prevention of public nuisance applicants should consider what measures may be necessary and should take account of: -

1. The Good Practice Guide published by the BBPA
2. Ensure customers leave quietly
3. Installation of sound proofing

Applicants are required to demonstrate that they have considered the four licensing objectives within their operating schedule and are expected to

Partners
Sheenagh Parsons
Andrew Flannagan
Joanne Westbrook
Peter Westbrook
Sheri-Anne Mizon
Catherine Dean
Mark Stigwood
Lesley-Ann Mayhew
Leanne Philp
Tony Brownlie
Salvatore Amico
Belinda Strange
Stephanie Holmes

Consultants
Bruce Christer
Francis Backman
Andrew Strong
Joyti Henchie
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■ Harlow (by appointment only)

Correspondence for the London
and Harlow offices should be sent
to Hertford

address all aspects relevant to the individual style of their premises. This does not appear to have been demonstrated by the Applicant.

The Home Office has issued the Revised Guidance under Section 182 of the Licensing Act 2003 (2018). The guidance promotes the four licensing objectives and in relation to public nuisance states that *"in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable"*.

As the Committee will be aware public nuisance is not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises.

The premises in this case is located in a town centre. The town centre generally and the immediate vicinity of the premises is surrounded by a variety of local businesses including shops, retail, professional services and other food and drink places. Concern is raised in relation to the impact the playing of live and recorded music, especially outdoors, during the hours of 10am to 10/11pm will have on the amenity of those businesses. This is particularly relevant during business hours on both weekdays and weekends. Our business is located across the road from the premises, and we have experience of the music that is played externally, which has been audible and distracting, above normal background noise, including the traffic on the High Street.

There is no control on the level of music that can be played indoors or outdoors during the day. The distracting and negative impact that playing music, especially outdoors, from 10am and all of the working day would cause a public nuisance and impact on local businesses. Those businesses will then be working/operating with audible music being played externally at the premises and also internally played music that is audible to the surrounding business during business hours. The negative impacts on those businesses in the High Street are an important factor in order to keep the High Street thriving and all units occupied.

As set out in the guidance, the license applied for and namely for outdoor music to be played from 10am and during the operating hours of businesses in the High Street would be disproportionate and unreasonable.

It would appear sensible to limit the playing of outdoor live and recorded music so that the earliest it can be played is 5/6pm Monday to Saturday.

Yours faithfully

[Redacted Signature]

Attwaters Jameson Hill Solicitors

Salvatore Amico
Partner

Direct Dial: [Redacted]
Reception: 0330 221 8855
FAX: 0845 508 5909

[Redacted Address]

Handan Ibrahim

From: Shulan Li [REDACTED]
Sent: 04 August 2022 10:32
To: Denise Bastick
Subject: Re: two messages

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Epping Forest Council,

I am writing to make a representation on the grounds of the prevention of crime and disorder and the prevention of public nuisance.

Frequently, the music at Tom, Dick and Harry's is too loud and is already disturbing, you should have on record that we've been complaining in the past few times about the loud music and the nuisance caused by the customers leaving the premises, if the licence is extended, the noise will be too excessive. To combat this, I have had to close all the windows in the summer. Furthermore, I anticipate nights where I am unable to sleep without being disturbed by the noise.

Finally, it is common to see drunk people coming from Tom, Dick and Harry's shouting and screaming at midnight in a disorderly manner. They cause a racket and park wherever they want.

Yours sincerely,

Shulan Li (Mrs)
Antonio Criscione

Sent from Outlook

From: Denise Bastick <dbastick@eppingforestdc.gov.uk>
Sent: 03 August 2022 9:07 PM
To: Shulan Li [REDACTED]
Subject: RE: two messages

Good morning

Thank you for your reply. I would be grateful if you could please email the objection to me again, so that it is clear which representation you would like to be included. The deadline is midnight today, so I would be grateful if you could please do this as soon as possible.

Kind regards.

Denise Bastick
Licensing Compliance Officer
Commercial and Regulatory Service Directorate
dbastick@eppingforestdc.gov.uk
Tel: 01992 564334

Working hours Wednesday – Friday

Please contact Mrs Handan Ibrahim, Licensing Compliance Officer

hibrahim@eppingforestdc.gov.uk Tel: 01992 564153

Monday – Wednesday

From: Shulan Li [REDACTED]
Sent: 03 August 2022 17:09
To: Denise Bastick <dbastick@eppingforestdc.gov.uk>
Subject: two messages

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi
Thanks for the email. Sorry i didn't know i send two emails out, please just take the one mentioned we been complained before that one.
Thank you
Shulan

Good morning

Thank you for your emails. You have sent two messages and they are slightly different. I would be grateful if you could please forward the version that you would like to be used.

Please do not hesitate to contact me if you have any questions.

Kind regards.

Sent from [Outlook](#)

Epping Forest District Council
www.eppingforestdc.gov.uk



Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district [Click Here to have your say on social distancing and safer spaces](#)

[REDACTED]
Ollards Grove
Loughton
Essex [REDACTED]

Email [REDACTED]

Epping Forest District Council
Licensing Unit Civic Offices
High Street
Epping
Essex
CM16 4BZ

2nd August 2022

Dear Sirs

Re: New Premises Licence 153 High Road Loughton Essex IG10 4LF

I refer to the above application and wish to object on the following grounds;

Live outdoor music will create a noise nuisance for local residents and businesses.

Live outdoor music will be dangerous to pedestrians and traffic as it will be a distraction to concentration.

Currently, the music from inside can already be heard from the other side of the road.

There will be little room for live musicians as the corner is already full of outdoor tables and chairs and virtually blocked off to pedestrians as it is to make their way past the two adjoining restaurants Tom Dick and Harrys and Gods Own Pizza.

Pedestrians often walk around the outside in the slip road to avoid the noise and congestion and would be encouraged to do this to avoid walking between musicians and their audience.

The proposed operating hours are excessive.

Yours faithfully

[REDACTED]
Bryan Lovegrove

Ollards Court

Ollards Grove

Loughton

2 August 2022

The Licensing Team
Epping Forest District Council
Civic Offices
High Street
Epping
Essex
CM16 4 BZ

Dear Sir/Madam

RE Representation against licence application for TD&H Restaurants Ltd

REF: WK/202225737

I would like to make a representation against the licence application for the above restaurant on the grounds of prevention of public nuisance. My particular concern is the amount of noise our home would be subject to by extending the licence to 00:30. At present, when live music plays, it can be heard in our flat even with the windows and doors closed. This has prevented myself and others that live in the building from being able to sleep. It is also unpleasant to have to keep windows and doors closed in hot weather. A noise complaint was made to the council on 17.12.2021 in light of this. (WK/202147578) There is also disturbance from people coming and going late at night, as they park up Ollards Grove. My house mate and I both work long hours as teachers, and cannot have our home and sleep disturbed by loud music that can be heard clearly up the road. Others in the building also work and have young children.

I trust that in considering this licence application, the many residents that live around the restaurant, will be taken into consideration. There are many blocks of flats, like ours, that are in very close proximity and would be adversely affected by allowing the provision of live and recorded music to 00:30 from Thursday to Saturday and to 23:00 from Sunday to Wednesday.

Yours sincerely,


Catherine Bower

Handan Ibrahim

From: Gary Wilson <[REDACTED]>
Sent: 04 August 2022 10:27
To: Handan Ibrahim; Denise Bastick
Subject: TOM DICK HARRYS

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear sirs,,

I am writing to oppose the outside music and extended hours license for the above.

The category would be prevention of Public Nuisance.

The noise would be a major problem for us residents living in Ollards Grove especially those with young children.

I strongly oppose the granting of this licence.

Kind regards

Gary and Lorraine Wilson

Sent from Yahoo Mail for iPad

Handan Ibrahim

From: fatima croques [REDACTED]
Sent: 03 August 2022 20:47
To: Licensing
Subject: REF WK/202225737 APLICATION TO EXTEND LICENSING RULES FOR TOM DICK AND HARRY

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear All,

please see our objections to the above application:

The prevention of crime and disorder

Anti social behaviour – I have witnessed customers blocking the pavement stopping people walking along the thoroughfare. Two clear examples of anti social behaviour a mother with pushchair and an elderly couple asked customers who were overspilling onto to the pavement and road to let them pass, they were sworn at and told to walk along other side of the. The elderly couple were especially upset . People drunken and disorderly behaviour during the weekends, this would be increased if license extended.

Misuse of drugs – location often smells of cannabis and this will be worse with extended hours.

Driving under influence – people seen to leave the venue and get into cars – I have witnessed people drink and drive who have left the venue.

Public safety

The premises sit within a main pedestrian thoroughfare between the High Road and the Station. Due to the extended outdoor seating arrangements walk ways are already restricted. This is further exacerbated by groups, who aren't seated at tables taking their drinks outside onto the pavement – TDH's customers often spill over onto the street. Even closure of the outdoor seating by an earlier time would mean there's an overflow of people onto the street restricting pedestrian movement.

Due to overspill there's been many incidences of customers coming close to being run over. The venue sits on a busy crossroad, with traffic moving to and from the high street and to and from the station.

Extending the license means more huma and car traffic, in an already congested area. There is limited parking around the venue. Cars often double park blocking side entrance to the venue and/ or double park. My road, Ollards Grove is often congested with customers from the venue. Parking on both sides and parking across drives prevents vehicles and more importantly preventing the emergency services from travelling up my road on those occasions.

Kind regards

F Croques-Hill



Connaught Place
124 High Road
Loughton
Essex

The Licensing Team
Epping Forest District Council
Civic Offices
High Street
Epping
Essex
CM16 4BZ

3 August 2022

Dear Sirs,

Application WK/202225737

I write to object to the above Application on the grounds of Public Nuisance.

I live in Connaught Place, within the 150 metres virtual boundary of the Applicant's property, giving me the discretionary notice by the Council that I may be affected by the Application.

I am really concerned about the Applicant's proposed licensing for live music outdoors and extension to licensing hours on certain days.

I work Monday to Friday as a manager for a corporate's charitable foundation and am frequently required to undertake long car journeys, setting off early in the morning. It is therefore important that I have an undisturbed night's sleep. Although my property is near Loughton High Road, I am really comfortable with the current noise level and feel it's in keeping with the ambiance of the area. Such a proposed licence is a leap in the wrong direction and be out of character for the high street. It will disturb not just me, but my fellow residents in the area, particularly those with young children.

I believe that the noise concerns listed below satisfy the civil test and balance of probabilities. No signage in the venue asking customers to leave quietly results in absolute obedience and will surely happen in the Applicant's premises.

- Live and recorded music outside will be played in a marquee structure with no soundproofing or indeed solid walls. This type of arrangement has very little chance of containing noise.
- Customers raising their voices when leaving the property in an environment when the High Street is relatively quiet.
- Slamming of car doors and the revving of motor cars, vans, & bikes engines by T D & H customers who have parked on Crown House Investments Ltd (owners of T D & H Restaurants Ltd) land outside of the front of the property subject to this Application, or in public car parks just outside the 150 metre consultation limit, ie High Beech & Smarts Lane car parks.
- Customers turning up their in-car music systems and winding down the window in the summer months when leaving the Applicant's premises.

I have been informed by an EFDC Licensing Officer that this objection should not refer to any other premises licence as it is a New licence. However, I believe that there must be an exception in this case. In my view it is relevant to the Application that the licence of Gods Own Pizza Company (GOPC)

results are incorporated within T D & H Restaurant Ltd, Company registration no. 11005421. GOPC has a premises licence for live and recorded music indoors, and recorded music outside, until midnight. The passing of this Application will mean there will be two properties next to each other playing live music both indoors and outdoors. This is surely unreasonable in a residential area and will exacerbate the noise levels unless addressed.


I do understand that Licensing has to balance the needs and interests of the businesses that wish to trade in the area and the residents who live in the same area. In this Application I do believe there is a compromise position and I put forward the following suggestions that may provide a basis for agreement between myself and the Applicant.

1. Remove the playing of Live Music outside entirely, on the basis that such an application is out of line with licensing in the High Road. No lounge/bar/restaurant in Loughton High Road has a licence for outdoor live music.
2. Remove the Applicant's desire to have extended opening hours on any Wednesday in December throughout the Application. I believe this will add to my concerns about noise on my workdays.
3. Align indoor recorded music for T D & H Restaurants to that of GOPC's licence for the following days i.e. midnight Thursday, Friday, & Saturday, & 23:00 Sunday.
4. Applicant to agree to a condition in the License that the Applicant does not employ a DJ(s) at any time of the day or any day of the year. This should of course apply to GOPC if it doesn't already.
5. Applicant to agree to a condition in the License that the Applicant does not create a dancefloor either indoors or outdoors.
6. Applicant to agree to a condition in the License that all outward facing sliding doors, and windows, are closed at 22:00.
7. Applicant to agree to a condition in the License that noise levels from T D & H Restaurants shall not be heard at properties sensitive to noise. The Applicant's use of the word 'unreasonable' in their Application is subjective, and noise should be measurable. This of course should apply to GOPC if it doesn't already.
8. Applicant to agree to a condition in the License that live and recorded music indoors (outside to be withdrawn as in 1 above) be unamplified.
9. Applicant to agree to a condition in the License that the premises prominently display multiple signs requesting customers to leave the premises quietly.
10. Applicant to agree that the Register of Licence should note that outside seating areas will not be used after 22:00 Sunday to Wednesday, and 23:00 Thursday to Saturday, as stated in their detailed Application.

These measures would allow the Applicant to continue to run a profitable restaurant/bar operation, while maintaining the status quo for myself and other residents. As a multiple premise licence-holder, I believe the Applicant will not find these conditions too onerous.

I look forward to the opportunity to reaching an amicable arrangement with the Applicant.

Yours faithfully



Miss Emma Stratford

Objections (from Celestina and David Hattrell, [REDACTED] Connaught Avenue, Loughton) to the application for Licence for 153 High Road, Loughton

The Prevention of Crime and Disorder

We are not aware of the terms of the previous Licence, but we are aware that there were historically some problems at this site. We already get some noise from the existing restaurants.

If approval is given to play music (either Live or Recorded) (either indoors or outdoors) the noise may well be a nuisance to us, causing a detrimental impact on our lives. Please clarify what "Provision of recorded music (indoors and outdoors)" means.

If approval is given for extended hours, the detrimental impacts will be for longer.

With regards to the supply of alcohol, this is largely a residential area and we strongly object to an extended source of alcohol being licenced. Please clarify what "Supply of alcohol (both on and off sales)" means. It will become an attraction for those who wish to imbibe at this end of town, with any accompanying anti-social behaviour. This will be exacerbated because of the premises being relatively close to Loughton Station and it will therefore attract people from outside this area.

Parking in this area is already difficult and any approval will only make this worse.

Public Safety

As above.

The Prevention of Public Nuisance

As above.

The Protection of Children from Harm

Since no Children currently live with us, we cannot object under this heading, but if we were responsible for any children we would object as above.

Handan Ibrahim

From: David [REDACTED]
Sent: 04 August 2022 14:35
To: Licensing
Attachments: Objections.docx

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello,

Attached are our Objections to the application for a New Premises Licence for 153, High Road, Loughton, Essex, IG10 4LF.

Regards

David and Tina Hattrell

Sent from Mail for Windows



Virus-free. www.avg.com

Grove House, Ollards Grove, Loughton Essex [REDACTED]

3 August 2022

Epping Forest District Council

Civic Offices

Epping

CM16 4BZ

Dear Sirs

Refce. WK/202225737 – TD&H Restaurants Ltd – 153 High Road Loughton Essex IG10 4LF

Objections to Proposed Extensions to Licence

Dear Sirs

We write to vehemently object to the granting of extensions to the Licences of the above premises.

We live across the road from the venue and suffer at various times with late night loud music and late night guests who park their cars in our road Ollards Grove opposite the restaurant. It is already a public nuisance with the noise disturbing the neighbourhood and the restaurant guests frequently litter our front gardens with beer cans, soft drink cans, and bottles of beer when they take away their drinks on their way home. That is the case with the existing hours and now they are applying for later night activities. Our grandchildren come to stay with us on weekends and as their bedrooms front onto Ollards Grove the noise prevents them from sleeping. We either have to have the windows open in this hot weather when the noise is rampant or with the windows closed when it stifles the noise a little but their rooms are then so hot that the children are unable to sleep.

The proposed later night activities will encourage more drinking and rowdiness and not only exacerbate the noise disturbance but will allow intoxicated guests to walk down our road shouting and revelling which most times end up in fights on the street. I do not want our grandchildren or ourselves to come to harm and ask that the extensions to the licence to grant outside activities be refused as well as the extension to the hours which will allow the disturbance to continue later into the night and early morning.

Yours faithfully

Mrs. Elka and Mr. Harvey Golding

From: [Denise Bastick](#)
To: [Handan Ibrahim](#)
Subject: FW: RE:
Date: 24 August 2022 12:35:02
Attachments: [8C0CDD465B594DB29B9881B7025FECEE.png](#)
[0.jpg](#)
[1.png](#)

Sent: 04 August 2022 19:39
To: Denise Bastick <dbastick@eppingforestdc.gov.uk>
Subject: RE:

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello,

Thank you for your very quick and very efficient response.

We note your views of what the items raised in our Objections actually mean. Hopefully this is what the Applicants mean by them. By the way, we thoroughly object to any Licence being issued for "the sale of alcohol to be taken away from the premises (off sales)".

Regards

David Hattrell

Sent from [Mail](#) for Windows

From: [Denise Bastick](#)
Sent: 04 August 2022 15:25
To: [REDACTED]
Cc: [Handan Ibrahim](#)
Subject: RE:

Good afternoon

Thank you for your email and representation.

With regard to the questions you raised in your representation, I set out below my responses:

Provision of recorded music indoors and outdoors means the playing of recorded music, via speakers, both inside the premises and in the area outside where the tables and chairs are currently situated.

Supply of alcohol (both on and off) – this means the sale of alcohol for consumption at the licensed premises (on sales) and the sale of alcohol to be taken away from the premises (off sales).

I hope that the above is of assistance.

The consultation period ends at midnight on 4th August 2022, once the consultation has ended you will receive a formal invitation to attend a hearing that will be arranged with the Licensing Sub-Committee.

Please note a copy of your correspondence will form part of the public agenda and will be sent to the applicant. If you do not wish your letter to be used or wish to withdraw your representation please contact the licensing section by return.

Kind regards.

Denise Bastick
Licensing Compliance Officer
Commercial and Regulatory Service Directorate
dbastick@eppingforestdc.gov.uk
Tel: 01992 564334

Working hours Wednesday – Friday

Please contact Mrs Handan Ibrahim, Licensing Compliance Officer
hibrahim@eppingforestdc.gov.uk Tel: 01992 564153

Monday – Wednesday

From: David [REDACTED]
Sent: 04 August 2022 14:35
To: Licensing <Licensing@eppingforestdc.gov.uk>
Subject:

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello,

Attached are our Objections to the application for a New Premises Licence for 153, High Road, Loughton, Essex, IG10 4LF.

Regards

David and Tina Hattrell

Sent from [Mail](#) for Windows



Virus-free. www.avg.com

[Epping Forest District Council](#)



Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district [Click Here to have your say on social distancing and safer spaces](#)

CV Alert

Our employees are working from home and have access to emails and telephones. We are doing everything we can to support our residents and local businesses. To avoid risk of cross-contamination please don't send items and correspondence through the post unless absolutely necessary. For up to date information and service updates go to our website at www.eppingforestdc.gov.uk. **Stay alert. Control the virus. Save lives.**

Disclaimer Epping Forest District Council

If you received this email by mistake, please let us know and delete it. We ask you to respect any confidential or private information in the email. Do not share it unless appropriate to do so. We take precautions to minimise risk but we cannot guarantee the safety, confidentiality and security of the internet. Please carry out your own virus checks on any attachments. We are not liable or bound by the content of this email. Our employees are fully responsible for the content of their emails and we expect them to remain within the law. However, the views expressed by our employees may not necessarily reflect the policies of Epping Forest District Council.

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Report to the Licensing Sub-Committee

Date of meeting: 6th September 2022

Subject: Licensing Act 2003 – Application for a Premises Licence for Toot Hill Golf Club, School Road, Ongar, Epping, Essex, CM5 9PU



**Epping Forest
District Council**

Responsible Officer: Debbie Houghton, Licensing Officer 01992 564336

Democratic Services Officer: V Messenger 01992 564243

Decisions Required:

- (1) To consider an application for a new Premises Licence under the Licensing Act 2003**

Report:

Application

An application has been made by Sazzad Ullah for a new premises licence at Toot Hill Golf Club, School Road, Ongar, Essex, CM5 9PU.

The application is for the following licensing activities:

1. The Provision of Live Music Monday to Sunday 17.00 – 00.00am

The Provision of Recorded Music Monday to Sunday 12.00 – 00.00am

The Sale by Retail of Alcohol Monday to Sunday 12.00 – 00.00am On and Off sales

Opening Times requested, Monday to Sunday 12.00 – 00.00am

2 The application was received and valid on the 6th July 2022

The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.

These are—

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

- 5 The Responsible Authorities have all received a copy of the application, it was also advertised at the premises and in a local newspaper. A copy of the Blue Notice and Newspaper advert are attached to this report.**

- 6 All residences and businesses within 150 meters radius of the premises were individually consulted.
- 7 The authority has received 1 representation of objection from the Stanford Rivers Parish Council, please see email attached.
- 8 A response from Essex Police with recommendations has been agreed by the applicant, these conditions are attached to this report
- 9 Essex Fire and Rescue responded with a general letter regarding the application, letter attached
- 10 A copy of the previous surrendered licence is attached to the report
- 11 The Objection relates to Crime and Disorder and the Prevention of Public Nuisance.

Guidance Issued by the Secretary of State

- 12 The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.
- 13 Sections 2.15 to 2.21 of the Guidance are relevant to this application

Options

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision, they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used in Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for a Premises Licence.
- Plans of the premises
- Newspaper advert and Public Notice
- A copy of the representation of Objection
- A copy of agreed conditions with Essex Police
- Letter from Essex Fire and Rescue
- A copy of the previous surrendered licence

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* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Sazzad

* Family name

Ullah

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Your Address

Address official correspondence should be sent to.

* Building number or name	The Club House, Toot Hill Golf Club
* Street	School Road
District	Ongar
* City or town	Epping
County or administrative area	Essex
* Postcode	CM5 9PU
* Country	United Kingdom

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name	Club House, Toot Hill Golf Club
Street	School Road
District	Epping
City or town	Ongar
County or administrative area	Essex
Postcode	CM5 9PU
Country	United Kingdom

Further Details

Telephone number	
Non-domestic rateable value of premises (£)	

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /

dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /

dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Indian restaurant facility comprising of a dining area for up to 100 persons, kitchen, serving counter, storage area, toilets and an area immediately in front of the restaurant for a limited number of tables and chairs. Alcohol will be served within the premises on and off (Outdoors)

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

100

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes No

Standard Days And Timings

MONDAY

Start 17:00

End 00:00

Start

End

TUESDAY

Start 17:00

End 00:00

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start End
Start End

THURSDAY

Start End
Start End

FRIDAY

Start End
Start End

SATURDAY

Start End
Start End

SUNDAY

Start End
Start End

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Occasionally may Indoor play live music during business hours from 17:00 to 00:00AM

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Occasionally may Indoor play live music during business hours from 17:00 to 00:00AM

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

no

Continued from previous page...

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be played indoors, unamplified.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

All staff engaged in the sale of alcohol will be trained in respect of their legal and social responsibilities whilst doing so. They will also be trained in the contents of the premises license including any conditions contained therein. A record of all staff training provided shall be maintained by the premises license holder, and shall be produced for inspection by the police or authorized officers of the licensing authority upon request. Alcohol will only be served in highlighted area in the plan(drawing) which is attached with this application.

b) The prevention of crime and disorder

Alcohol shall only be sold to persons who are dining at the restaurant, either inside the premises, in the area immediately in front of the premises. Please find plan attached with this application. highlighted area in the plan. No alcohol shall be taken from the premises in open containers. Off sales of alcohol will be restricted to persons who have been customers of the restaurant only. Any alcohol taken from the premises shall be taken in sealed containers only.

c) Public safety

Staff shall be trained in respect of the fire risk assessment, and the health and safety risk assessment. First aid facilities shall be provided at the premises.

d) The prevention of public nuisance

Customers who wish to smoke at the premises will be permitted to do so at the front of the premises, or in the Designated area immediately in front of the premises. A notice will be displayed requesting persons who are using the outside areas to do so quietly, respecting the needs of the local community. A notice shall be displayed requesting customers who are leaving the premises to do so quietly, respecting the needs of the local community.

e) The protection of children from harm

The premises shall operate 'Challenge 25' as its age verification policy and staff shall be trained in respect of this policy.

The only forms of acceptable identification shall be a photo style driving licence, a passport, an ID card bearing the PASS logo in a hologram format, military ID and official European ID cards.

Continued from previous page...

A notice shall be displayed at the premises to advise customers that Challenge 25 is in operation.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name
* Capacity
* Date / /
 dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) Next >

Consent of individual to being specified as premises supervisor

Sazzad Ullah

Formatted: Font color: Text 1

[full name of prospective premises supervisor]

of



Field Code Changed

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

Field Code Changed

[type of application]

by

Sazzad Ullah

Field Code Changed

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

Field Code Changed

for

The Clubhouse, Toot Hill Golf Club, School Road, Onger, CM5 9PU

Field Code Changed

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Field Code Changed

(name of applicant)

concerning the supply of alcohol at

Field Code Changed

(name and address of premises to which application relates)

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

[REDACTED]

Field Code Changed

(insert personal licence number, if any)

Personal licence issuing authority

Epping Forest

Field Code Changed

(insert name and address and telephone number of personal licence issuing authority, if any)

Signed

[REDACTED]

Name (please print)

Sazzad Ullah

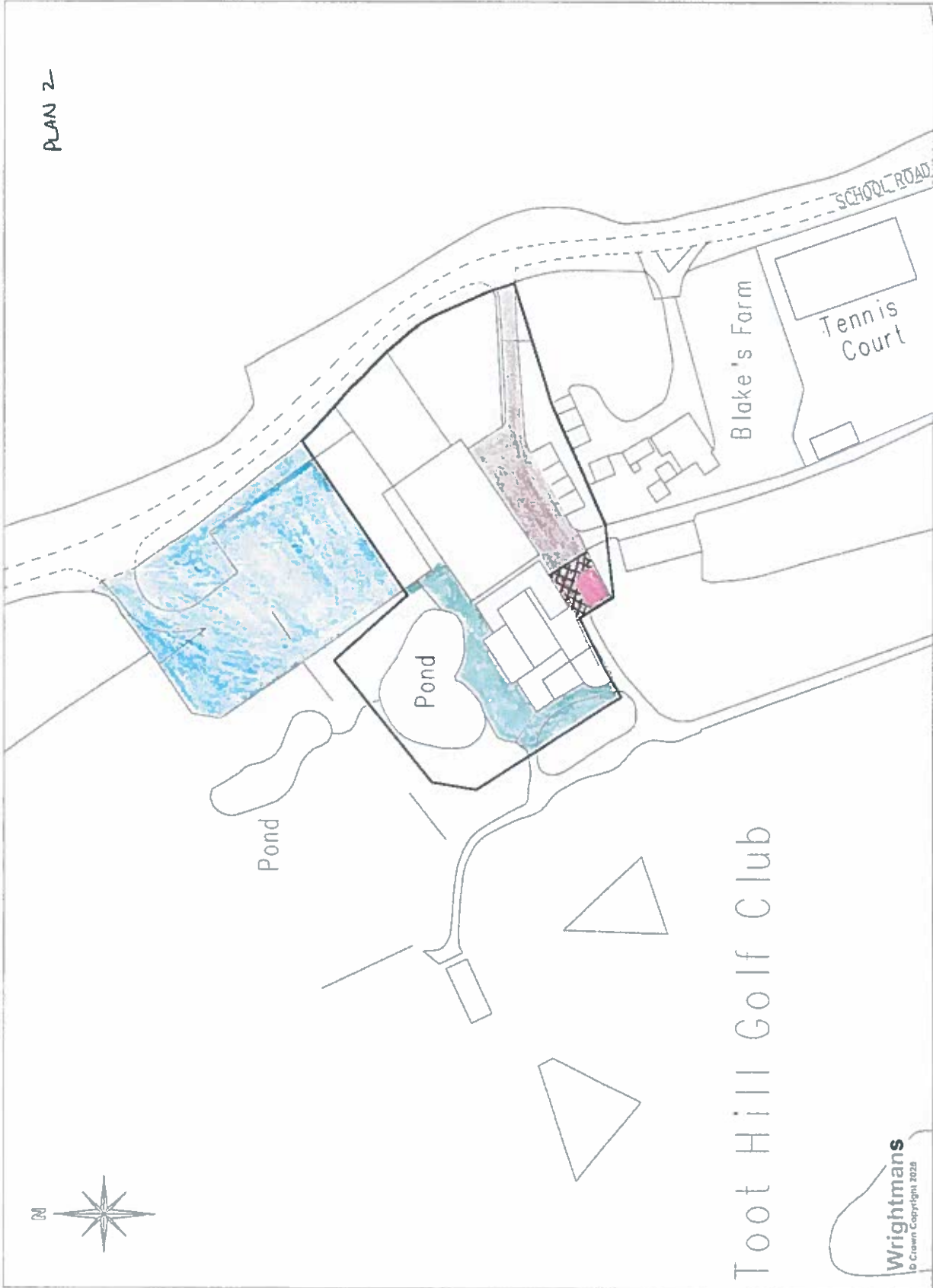
Date

22/06/2022

Plan of Title

NOTE

The area edged red on the Plan indicates land removed from Title No. EX216386 for the land at Toot Hill Golf Club, School Road, Ongar, Essex, CM5 9PU as referred to in the Transfer.



Wrightmans
Land Registry Contributors Firm

Wrightmans Building
Wentworth Square
Essex, S1 2JN

T. 0144 883 1120
wrightmans@wrightmans.co.uk

DRAWING TITLE
Plan of Title for land at:-
Toot Hill Golf Club
School Road, Ongar
Essex CM5 9PU

SCALE	DATE	DRAWN BY	APPROVED
1:500	04/01/2021	E.G.	B.K.

DRAWING NUMBER	REV	SIZE
WP7330-B	01	A3

Attention please: This drawing is not to be used for any other purpose than the one for which it was prepared. It is not to be used for any other purpose without the written consent of the author.

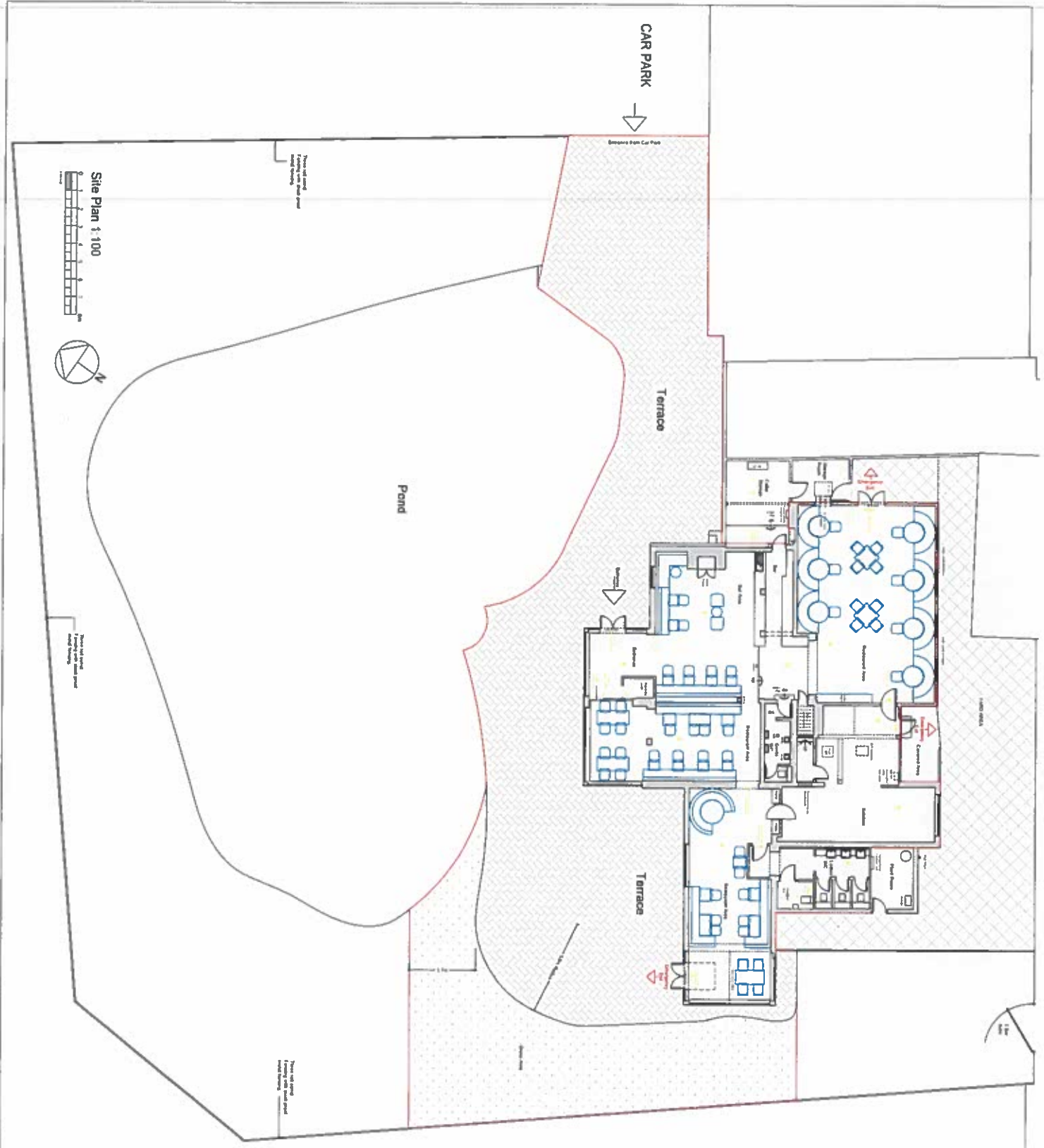
Scale 1:500

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Wrightmans
© Crown Copyright 2020

Land at Toot Hill Golf Club,
School Road, Ongar
Essex, CM5 9PU



KEY:

- Smoke Detector
- Fire Alarm Call Point
- Fire Exit Maintained Light
- Disabled WC Emergency Pull Cord
- Emergency/Fluorescent Light Maintenance

Proposed Project:

Location: Oxford Free Park
 Applicant: The Oxford Free Park
 Total No of Call Points: 1
 Total No of Disabled WC: 1
 Date: 17/05/2017

Client: OXFORD FREE PARK
Drawn by: [Name]

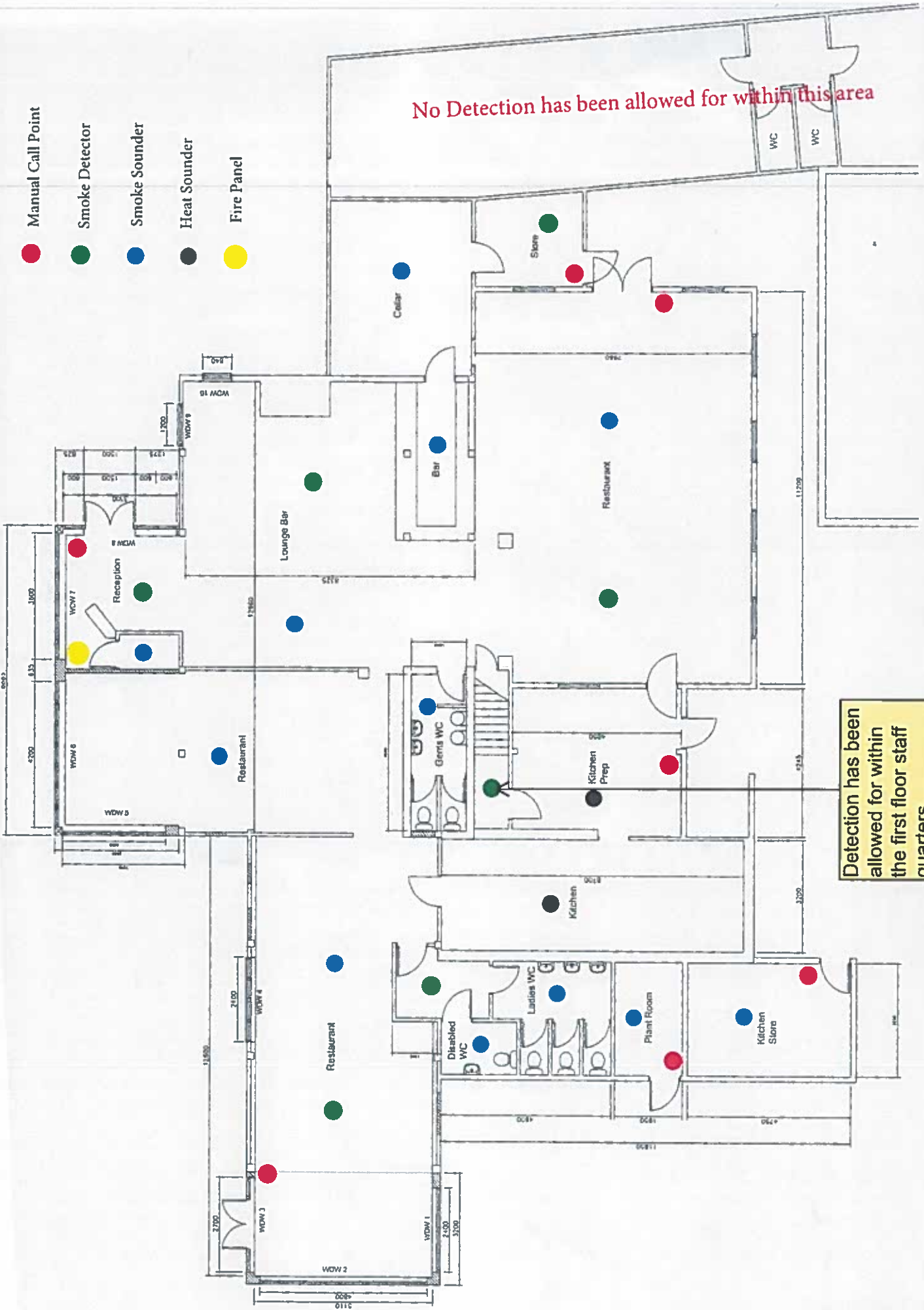
The Licensing Plan

Simon Matthews & Co Ltd
 Building Surveyors
 Planning & Architectural Consultants
 Freemantle Park, 4 Freemantle Lane,
 Southampton, SO9 4AA
 023 8020 1000

Revisions:

Date	Issue	By
04/01/17	1/100	MSV

- Manual Call Point
- Smoke Detector
- Smoke Sounder
- Heat Sounder
- Fire Panel



No Detection has been allowed for within this area

Detection has been allowed for within the first floor staff quarters

Notice of Application for a New Premises Licence under
the Licensing Act 2003

Notice is given this day 6th July 2022 that Sazzad Ullah of
Toot Hill Golf Club School Lane Ongar Essex CM5 9PU
has applied to the Licensing office of Epping Forest
District Council for a Premises Licence in respect of Toot
Hill Golf Club School Lane Ongar Essex CM5 9PU

The proposed licence is for
The Provision of Live Music
Monday to Sunday 17.00 – 00.00am
The Provision of Recorded Music
Monday to Sunday 12.00 – 00.00am
The Sale By Retail of Alcohol
Monday to Sunday 12.00 – 00.00am On and Off Sales

Opening times Monday to Sunday 12.00 – 00.00am

The register of licensed premises is maintained at the
Licensing Office of Epping Forest District Council, Civic
Offices, High Street, Epping, Essex, CM16 4BZ.
Applications for premises licences may be inspected at
this office during office hours. Anyone wishing to oppose
this application must give written notice to the Licensing
Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false
statement in connection with an application which could
lead to a fine on summary conviction (maximum £5000)

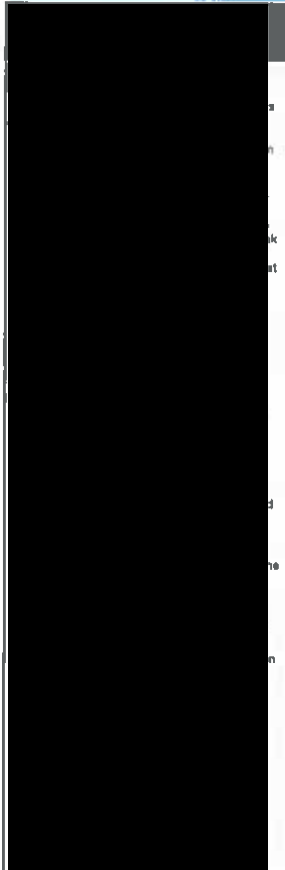
LOCAL LISTINGS PUBLIC NOTICES

To advertise telephone: **01923 216232**
or email: wahmed@localiq.co.uk

Planning | Traffic & Roads | Goods Vehicle Licensing Statutory | Alcohol & Licensing
Probate & Trustee | Contract & Tender | Other

Essex County Council

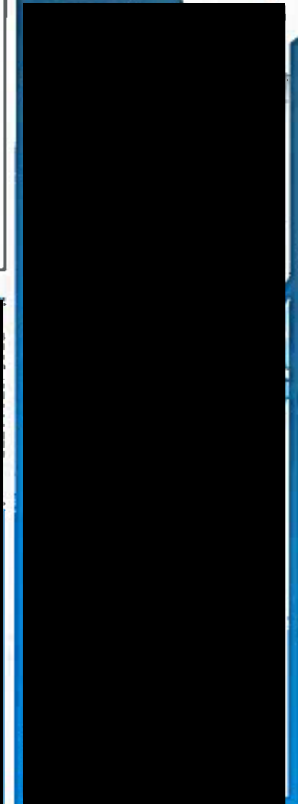
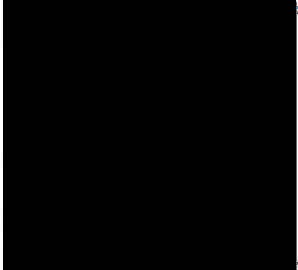
TRAFFIC & Roads



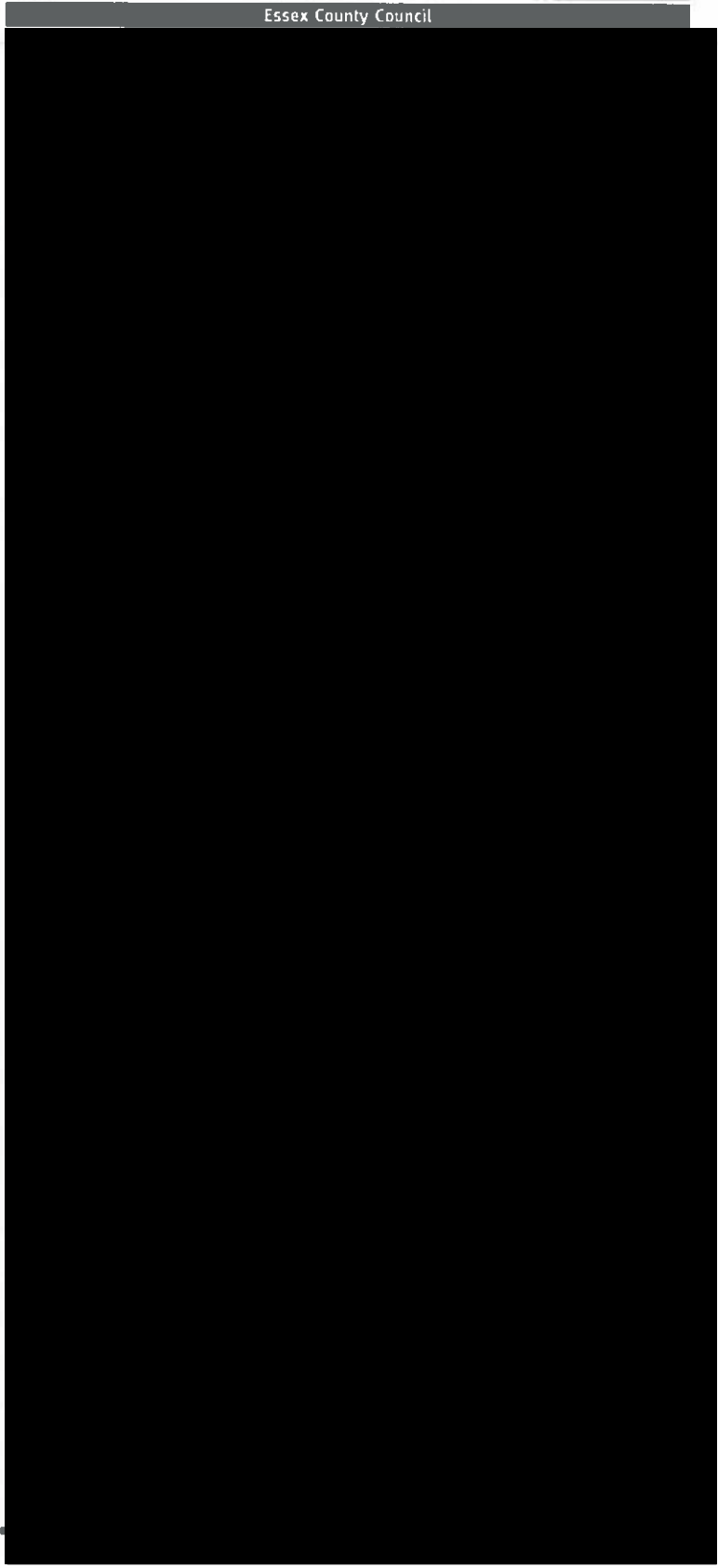
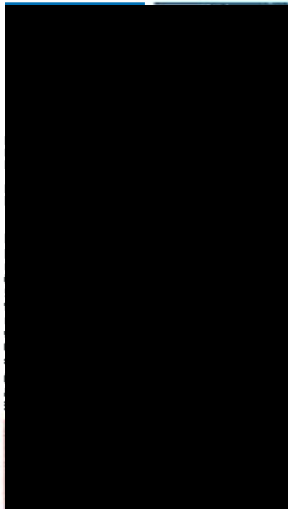
ALCOHOL & Licensing

Notice of Application for a New Premises Licence under the Licensing Act 2003
 Notice is given this day 8th July 2022 that Sazzad Ullah of Toot Hill Golf Club School Lane Ongar Essex CM5 9PU, has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of Toot Hill Golf Club School Lane Ongar Essex CM5 9PU. The proposed licence is for The Provision of Live Music Monday to Sunday 11.00 – 00.00am, The Provision of Recorded Music Monday to Sunday 12.00 – 00.00am, The Sale By Retail of Alcohol Monday to Sunday 12.00 – 00.00am On and Off Sales. Opening times Monday to Sunday 12.00 – 00.00am. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applicants for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

GOODS Vehicle Licensing



PROBATE & Trustee OTHER



Debbie Houghton

From: Adriana Jones <stanforddriverspc@gmail.com>
Sent: 02 August 2022 08:13
To: Debbie Houghton
Subject: Re: New application premises licence at Toot Hill Golf Club School Road Ongar Epping CM5 9PU

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good morning Debbie

Please accept this email as the response from Stanford Rivers Parish Council to the application for a new premises licence at Toot Hill Golf Club.

1. The parish council OBJECTS to the proposed licensing hours up to 12pm for both alcohol and music. In order to protect the amenity of residents (given the rural location) this should be reduced to 11pm.
2. The parish council OBJECTS to the off sales element of the alcohol licence. We can see no reason why this is needed given this is a Restaurant, and providing such a licence would / could create unacceptable disruption and antisocial behaviour for our residents.

There are no other concerns.

Kind regards
Adriana

Kelsey Dott 42081335

From: ullahsazzad [REDACTED]
Sent: 29 July 2022 12:28
To: Licensing Epping and Brentwood
Subject: EXTERNAL - RE: The Club House (Old Toot Hill Golf Club) - New Grant

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Afternoon kelsey,
I can confirm that I agree with all conditions by the Essex police
Many thanks
Sazzad ullah.

Sent from my Galaxy

----- Original message -----

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Date: 29/07/2022 11:53 am (GMT+00:00)
To: [REDACTED]
Cc: licensing@eppingforestdc.gov.uk
Subject: RE: The Club House (Old Toot Hill Golf Club) - New Grant

Good Morning Sazzard,

During our conversation you stated that you would like to be able to sell food as well as alcohol until 00:00. The way the application is currently filled out means that you can only serve food until 23:00 but alcohol until 00:00. This is where Essex Police had some concerns. You stated that you would like the application to be amended so that you can sell late night refreshment until 00:00 (to be in line with the selling of alcohol).

You also mentioned about seasonal variations and I advised you to speak to the council to get the application amended to show these.

You stated that off sales would be for customers who have had food and them would like to take a bottle of wine, etc home with them.

The premises will also have CCTV but you were unsure how long this would record for.

Essex Police feel that the following condition should be replaced:

- The only forms of acceptable identification shall be a photo style driving licence, a passport, an ID card bearing the PASS logo in a hologram format, military ID and official European ID cards.

The above condition should be replaced with:

- A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement (photo, name, date of birth and either a holographic mark or ultraviolet feature) and is either a:
 - a. Proof of age card bearing the PASS Hologram;
 - b. Photocard driving licence;
 - c. Passport; or
 - d. Ministry of Defence Identity Card.

Essex Police also feel that these conditions should go onto the licence:

Prevention of Public Nuisance

- Except when being used for entry or egress by a patron, all external windows and doors shall be kept shut after 2100 hours.

Protection of Children from Harm

- A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request.

The refusals record shall be either electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.

Please let me know your thoughts on these conditions and if you agree with them.

Kind regards,



Kelsey Dott (81335)

Licensing Officer

📞 101 (Ext: 313604) 📞 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

From: Licensing Epping and Brentwood

Sent: 29 July 2022 11:17

To: [REDACTED]

Subject: RE: The Club House (Old Toot Hill Golf Club) - New Grant

Importance: High

Good Morning Sazzad,

Apologise for not calling back sooner (annual leave) but I did try and call back just now but there was no answer.

Please can you call me when you are free.

Many thanks and kind regards,



Kelsey Dott (81335)

Licensing Officer

101 (Ext: 313604) 07817 154048

Loughton Police Station, 158 High Road, Loughton, IG10 1DX

From: Licensing Epping and Brentwood

Sent: 26 July 2022 13:15

To: [REDACTED]

Subject: The Club House (Old Toot Hill Golf Club) - New Grant

Importance: High

Good Afternoon,

I have reviewed the new grant application for The Club House and note that you have stated you do not want late night refreshment. Is this correct? If so then food can only be served until 23:00? Essex Police feel that alcohol should end at the same time as this also.

What are the reasons for wanting off sales of alcohol?

Will the premises have CCTV?

Kind regards,



Kelsey Dott (81335)

Licensing Officer

📠 101 (Ext: 313604) 📞 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

This email and any other accompanying document(s) contain information from Kent Police and/or Essex Police, which is confidential or privileged. The information is intended to be for the exclusive use of the individual(s) or bodies to whom it is addressed. The content, including any subsequent replies, could be disclosable if relating to a criminal investigation or civil proceedings. If you are not the intended recipient, be aware that any disclosure, copying, distribution or other use of the contents of this information is prohibited. If you have received this email in error, please notify us immediately by contacting the sender or telephoning Kent Police on 01622 690690 or Essex Police on 01245 491491, as appropriate. For further information regarding Kent Police's or Essex Police's use of personal data please go to <https://www.kent.police.uk/hyg/privacy/> or <https://www.essex.police.uk/hyg/privacy/>. Additionally for our Terms and Conditions please go to <https://www.kent.police.uk/hyg/terms-conditions/> or <https://www.essex.police.uk/hyg/terms-conditions/>

Kelsey Dott 42081335

From: ullahsazzad [REDACTED]
Sent: 27 July 2022 19:28
To: Licensing Epping and Brentwood
Subject: EXTERNAL - FW: The Club House (Old Toot Hill Golf Club) - New Grant

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear madam,

Thank you for your email.

Please find answers listed below accordingly,

- There will not be late night refreshments
- Food and alcohol will be served till 23:00
- Selling alcohol generates revenue for restaurants because the markup is high and it's easy to upsell customers
- yes we will have CCTV cameras installed.

Please feel free to contact me if you have any questions!

Many thanks

Kind regards

Sazzad Ullah.

Sent from my Galaxy

----- Original message -----

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Date: 26/07/2022 2:15 pm (GMT+01:00)
To: [REDACTED]
Subject: The Club House (Old Toot Hill Golf Club) - New Grant

Good Afternoon,

I have reviewed the new grant application for The Club House and note that you have stated you do not want late night refreshment. Is this correct? If so then food can only be served until 23:00? Essex Police feel that alcohol should end at the same time as this also.

What are the reasons for wanting off sales of alcohol?

Will the premises have CCTV?

Kind regards,



Kelsey Dott (81335)

Licensing Officer

☎ 101 (Ext: 313604) 📞 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

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Essex County
Fire & Rescue Service

Rick Hylton
Chief Fire Officer / Chief Executive

Sazzad Ullah,
Club House,
Toot Hill Golf Club,
School Road,
Epping,
CM5 9PU

South West Group Service Delivery Point
Basildon Fire Station
Broadmayne
Basildon
SS14 1EH

Enquiries to: Susan Askew Fire Safety Officer
T: +44(0) 1376 576700
southwestgroupsdp@essex-fire.gov.uk

Our Ref: 116638
Your Ref: N/A

Date: 12 July 2022

Dear Sir,

LICENSING ACT 2003

THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005

Premises: The Club House Toot Hill Golf Club School Road Stanford Rivers Ongar CM5 9PU

Receipt is acknowledged of the above consultation, which will be audited by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority.

Should there be any significant concerns regarding the application you will be notified in due course.

Please quote our reference number in any future correspondence.

Yours faithfully

[Redacted Signature]
Susan Askew
Protection
CC Debbie Houghton.

(F)



Environmental Health

PREMISES LICENCE

Part A

Premises licence number:

LN/210000910

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:	
Toot Hill Golf Course School Road Toot Hill	
Post Town: Ongar	Post code: CM5 9PU
Telephone number: 01277 365523	

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:
Sale Of Alcohol

The times the licence authorises the carrying out of licensable activities:
Monday – Saturday 11.00-23.00
Sunday 12.00-22.30
Good Friday 12.00-22.30
Christmas Day 12.00-15.00 & 19.00-22.30

The opening hours of the premises:

Where the licence authorises supplies of alcohol whether these are on and / or off supplies: On and Off

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:
[REDACTED]

Registered number of holder, for example company number, charity number (where applicable):
N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:
[REDACTED]

[Redacted]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:
Epping Forest District Council
[Redacted]

Annex 1 – Mandatory conditions:

1. No supply of alcohol may be made under the premises licence:-
 - a) at a time when there is no designated premise supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or when the designated supervisor has a licence suspended
2. Every supply of alcohol under the premise licence must be made or authorised by a person who holds a personal licence (see section 21 Licensing Act 2003)
3. Each individual at the premises who carried out a security activity, must be licensed by the Security Industry Authority (see section 21 Licensing Act 2003)

Annex 2 – Conditions consistent with the Operating Schedule:

1. Intoxicating liquor may only be sold or supplied on the authority of this licence to the following
 - a) members of Toot Hill Golf Club and their bona fide guests
 - b) members of visiting golf clubs and societies together with their bona fide guests and supporters
 - c) any person attending the premises as a participant or spectator at a special exhibition match sponsored or organised by the club or proprietor and open to the public on payment of a proper entrance charge
 - d) any employee of the club
 - e) any person attending a bona fide pre booked function.
2. No applications shall be made under the authority of this licence for an occasional licence other than within the cartilage of Toot Hill Golf Club Grounds.
3. 14 days notice of any change to club rules to be advised to the Licensing Authority.

Annexe 3 – Conditions attached after a hearing by the licensing authority:
N/A

Annexe 4 – Plans:
N/A

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